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<td>Secretary - Treasurer</td>
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## Committee Reports

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## Practice

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## Education

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<td>Senate Representation - UofR</td>
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## Communication

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## Nominations Committee

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## Minutes of the 2011 Annual General Meeting

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<td>Bylaw Amendments</td>
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CONFERENCE PROGRAM OF EVENTS

Growth and Change in Architectural Practice

Thursday May 3
SAA Council Meeting
Conference Registration
Opening Reception & Evening Program
Hospitality Room

Friday May 4
Conference Registration
Continuing Education Sessions
BBQ in Elk Ridge Pavilion
Hospitality Room

Saturday May 5
Conference Registration
Member Forum / Bear Pit
SAA AGM
Champagne Reception
President’s Dinner
Hospitality Room
ANNUAL GENERAL MEETING  |  MAY 5, 2012

Elk Ridge Lodge  |  Waskesiu, Saskatchewan

Agenda

Chairperson: Jeff Jurzyniec, President

1. Call to Order
2. President’s Welcome
3. Acceptance of the Agenda: Items to be added
4. Acceptance of the Minutes of the 2011 Annual General Meeting
5. Introduction of New Members
6. Special Recognitions
7. Nominating Committee Report & Introduction of Council Member Nominees
8. Reports
   1. President’s Report, Jeff Jurzyniec
   2. Practice Committee Report
   3. Education Committee Report
   4. Communication Committee Report
   5. Executive Director Report, Janelle Unrau
   6. Secretary - Treasurer’s Report, Jeff Howlett

9. Acceptance of Reports
10. Bylaw Amendments
11. Election of Council Members
12. Appointment of Accountants for the year ending December 31, 2012
13. Other Business
14. Adjournment
EXECUTIVE REPORTS
Dear Members,

Welcome to the AGM of the Saskatchewan Association of Architects. This year, we return to the beautiful and scenic Elk Ridge Resort in the heart of Saskatchewan, where we can both reflect on and celebrate what has been a very exciting year for our Association. Having just completed our centennial year, we can look forward now to the exciting period of evolution we see ahead of us in the province. To appreciate this, our AGM Planning Committee has themed this AGM ‘Growth and Change in Architectural Practice’, as we explore the social, industry and practice elements that we are seeing in the business today. As always, we are pleased that you have joined us - these opportunities to share ideas, experiences and thoughts are essential builders of the character that makes up our vibrant membership.

Over my term to date on council, I have had the privilege to work with many bright, enthusiastic and committed personalities. The success of our council structure is tied tightly to the engagement that our team has illustrated, bringing a wide range of perspectives to our discussions. I feel that this will only get stronger as we prepare to welcome Bob Croft into the President's chair. Bob was instrumental in providing leadership and vision over the past year towards the Centennial planning and events, and is a proven creative thinker that will keep the momentum of council moving forward in the coming year.

One of the more exciting trends in our industry today is the return of youth to our province. We are still a long way from creating the resource pool of emerging leaders that can keep up with the demands we currently see, however the recent reemergence of the younger demographics in our membership, as aided by the ExAC exams, is promising. Simply put, we are also starting to see the benefits of council’s push to bring back students to our province for careers. The Bursary program continues to be a source of candidates, and the SAA remains diligent at our membership’s request to get the good word out to students on the wonderful program. In addition to this, the SAA remains a solid supporter of initiatives aimed at bringing a school of Architecture to the province. We have key members taking leadership roles in the project in Colin Tennant, Charles Offert and Rory Picklyk, and look forward to working with the University of Saskatchewan and Provincial Government to make this dream a reality.

I would also like to remind our membership of the necessary and wonderful job being done behind the scenes in bringing our Association office up to par. Both Janelle and Natal have taken a very diligent and thoughtful approach to the challenges of the office, focusing on key elements necessary to keep a Regulatory Body functioning in the best interests of our members. There have been long hours spent bringing our files and processes up to speed and consistent with the bylaws, and it has taken a special focus to do so. This focus has allowed council to serve its role in a more direct way, and in the best interests of the goals of the Association.

We are also getting closer to the inevitable ‘opening of our Act’, as we prepare to make the modifications required to allow the SAA to accept new members under the new BEFA program. This process is being taken in tight consultancy with government, and will evolve over the coming year.
I would like to update members on a number of initiatives the SAA is taking part in via CALA, the Canadian Architectural Licensing Authority, which is the committee of the provincial territorial Executive Directors and Presidents. We have been active in attending meetings with this organization, including meetings in Vancouver (May), Calgary (October) and Winnipeg (February). The format of the meetings allows a variety of topics to be discussed, including frequent requests of review of information; support for motions; and direction on initiatives.

The BEFA (Broadly Experienced Foreign Architect) program remains a prominent focus of the CALA meetings. The task force leading the BEFA push is led by our own David Edwards of Regina, who has provided us with a unique and meaningful ear at the heart of this process. This has allowed us to have a resource for clarifications and information that has eased our process of review. Recently, at the CALA meetings in Winnipeg, the task force shared the successful results of the initial trial reviews of the process, in which one candidate (based out of Winnipeg) was successful in attaining registration through this program. As members, we have been able to see through live demonstrations the online process of application and review, which will aid greatly our office when the time comes to engage the program. This is an exciting program that has received great support from government as they mandate a process to address equivalencies in education.

The RAIC Syllabus program is showing signs of recovery, with studio coordinators in Saskatchewan leading the way to keeping the process viable. It is anticipated that online course through Athabasca University will be available soon to supplement the local studio experiences.

The CALA meetings also give us a venue to hear and understand other national initiatives, such as dialogue on equivalencies with the United States, Mexico, and the European Union.

In summary, the past year has been a busy period, with great opportunities for our members to reflect on and celebrate the history of the profession in Saskatchewan. As always, it is the support we as council get from membership that pushes us forward to look out for the interests of all as best we can, and we thank you for that. I look forward to my remaining year on council as an opportunity to work again with the fine assembly of individuals our council comprises; I am grateful for the new friendships I have made through the process.
SECRETARY - TREASURER

*Jeff Howlett*

**SAA 2012 Operating Budget**

<table>
<thead>
<tr>
<th>Revenues</th>
<th>2010 Unaudited</th>
<th>2011 Unaudited</th>
<th>2012 Budget</th>
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<tr>
<td>Annual Dues</td>
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<td>Other Membership</td>
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<td>3,366</td>
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<td>Investment Earnings</td>
<td>3,957</td>
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<td>AGM Revenue</td>
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<td>Advertising &amp; Promotion</td>
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<td>Advocacy</td>
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<td>Professional Fees</td>
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<td>RAIC 2010</td>
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<tr>
<td>Rent</td>
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<td>Salaries &amp; Employee Benefits</td>
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<tr>
<td>Scholarships &amp; Awards</td>
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<td>Utilities</td>
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<td><strong>Total Expenditures</strong></td>
<td><strong>286,940</strong></td>
<td><strong>409,564</strong></td>
<td><strong>414,394</strong></td>
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Transfer to Reserves: 20,741

**Excess of Revenues over Expenditures**

- 2010 Unaudited: $23,982
- 2011 Unaudited: $27,699
- 2012 Budget: $0
Revenue has increased due to a number of factors: we are still seeing a large influx of out-of-province members; membership fees have increased to keep up with rising expenses; and we had a significant fundraising effort to help run the SAA Centennial events.

Similarly, expenses have also increased. The SAA Council had previously approved several initiatives, such as the Centennial Celebrations, which resulted in an increase in expenses. Some of these budgeted initiatives will continue into 2012. They include the Brand Refresh and Website update, the demographic study and the SAA book launch. As well, the office has been moving from a net cost accounting method to a method of keeping track of all expenses and revenues that flow through the office. The end result stays the same but now we have a truer reading of the expenses the office incurs.

The SAA continues to collect a special levy to support the student bursary program. This program is ongoing and is intended to be revenue neutral. Two $10,000 bursaries were awarded in 2011.

The member’s equity position based on the unaudited 2011 Financial Statement is $195,954. This represents an increase of approximately $27,000 over 2011 and is the result of a concerted effort to build up the reserves. As a non-profit organization the SAA is allowed to maintain assets representing about 66% of yearly expenses. We are currently well under this threshold and wish to reach it within the next 5 years. Nevertheless, the SAA is still in a good financial position.
Our celebration of a century of architecture in Saskatchewan was a terrific success. It was a year filled with events and activities to mark this milestone. Through these celebrations, by including the public - young and old, the greater design community and our membership, a foundation was laid for a strong future for the Saskatchewan Association of Architects.

Administratively, 2011 was also a foundation-building year. Nationally and provincially, we made advancements to better prepare interns for the profession, to move towards a more uniform continuing education program, and to better support our members in their practice of architecture.

Canadian Architectural Licensing Authority (CALA) administrators have worked together to harmonize continuing education. Reporting will be simpler for architects who are members in multiple jurisdictions. The required number of education hours over a two-year cycle are virtually the same across Canada. While each jurisdiction's programs are not exactly the same, CALA administrators are confident that the harmonized program beginning July 1, 2012 will be better and more efficient for members. The SAA Education Committee has revised the Mandatory Continuing Education Guide to reflect the program changes and to align more closely with other jurisdictions.

A committee of CALA has been working toward a revised Internship in Architecture Program (IAP) for several years. This updated program came into effect on January 1, 2012. While Saskatchewan fully approves of the new program, The Architects Act, 1996 (the Act) will need to be changed in order for all changes of the IAP to be implemented by the SAA.

The Broadly Experienced Foreign Architect (BEFA) Program remains an active CALA file. The National BEFA Task Force anticipates that CALA Administrators and Presidents will accept the program in fall 2012. As the Act requires revision to accept BEFA candidates as SAA members, Saskatchewan and Manitoba have worked together on an interim solution. SAA BEFA candidates will be licensed in Manitoba and return to Saskatchewan through reciprocity in order to practice architecture in our province.

Firm & member mobility is welcomed through reciprocity across Canada; however through discussions around the CALA table administrators came to realize that clarification in this area was required. In October, CALA distributed an informational memo on registration/licensing requirements to all architects practicing in Canada. Provincially, we have developed systems to identify architects practicing without a License to Practice. The SAA is working with cities, provincial government, Council and membership to ensure that registration/licensing is completed prior to work beginning in the province.

Internally, we are focusing on a few key areas to build for a better future. An audit is underway of all member and firm files to ensure completeness and accuracy going forward. Under the direction of Council, SAA staff will work closely with members and firms to be brought into compliance during 2012. This activity may also drive future bylaw changes. We appreciate the ongoing assistance of members as we bring files up to date.

Working closely with your Treasurer, a more detailed budgeting system was created for the 2012 budget year. Net accounts are no longer used, to allow for a clearer picture of inflows and outflows. Budgeting for funds to be transferred to reserves was also added in the 2012 budget. More emphasis on building the reserve fund to ensure a secure future continues to be top of mind for Council.

The second century of the SAA is off to a fast start. Saskatchewan’s projected economic growth will keep our current membership busy and draw more out-of-province firms. I wish you all the best for the coming year. It is my pleasure to serve and support you.
Membership status as of December 31, 2011

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<tr>
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<td>Total</td>
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<td>202</td>
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<td>149</td>
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Membership continued its strong growth trend in 2011. 54 Registered members joined or re-joined the association in 2011.
REPORTS OF THE PRACTICE, EDUCATION, COMMUNICATION AND NOMINATIONS COMMITTEES
2011/2012 Committee Structure

Council:

President 2011/12 .......................................................... Jeff Jurzyniec
1st Vice President ............................................................ Bob Croft
2nd Vice President .......................................................... Paul Blaser
Secretary -Treasurer ...................................................... Jeff Howlett
Councilor ............................................................................. Bob Burnyeat
Councilor ............................................................................. Ray Plosker
Councilor ............................................................................. Ted Rusick
Past-President ............................................................. Grant McKercher
Public Appointee ............................................................. Marie-Ann Bowden
Public Appointee ............................................................. Ray Mark
Executive Director .......................................................... Janelle Unrau

Practice ................................................................................................B. Croft/P. Blaser
Interprovincial .............................................................. D.W. Edwards
Saskatchewan Construction Panel P. Evans/D.W. Edwards
Saskatchewan Construction Association
Advisory Council ........................................................... J. Jurzyniec/B. Croft
SK Building & Accessibility Standards
Appeal Board .............................................................. A. Dobroskay
SBDI ............................................................. B. Burnyeat/A. Tangedal
Municipal Heritage ........................................................ J. McGinn/A. Duddridge

Education ........................................................................................... T. Rusick/J. Howlett
Internship in Architecture Program T. Rusick
RAIC Syllabus Coordinators B. Croft/L. Wiebe
Senate - U of S A. March
Senate - U of R B. Saunders
SIAST ................................................................. J. Wotherspoon

Communication ............................................................................... B. Burnyeat/R. Plosker
Design Council ................................................................. J. Howlett
Prairie Design Awards ......................................................... J. Howlett
RAIC ........................................................................................... C. Olfert/M. Cox
Saskatchewan School of Architecture.......................... C. Tennent/R. Picklyk
Centennial Celebrations .................................................... B. Croft/C. Olfert
Branding .............................................................................. G. McKercher

Nominations Committee ............................................................. G. McKercher
This year has seen a number of issues for the practice committee. Many of these changes are being driven by the positive economy and the related influx of out-of-province firms that are working in Saskatchewan. In response, the Practice Committee has been working to ensure that all bylaw requirements for practicing architecture in Saskatchewan are met and documented. Second, we have been reviewing current common practice issues and comparing them to practice bulletins in other jurisdictions to ensure that SAA members are conducting their services in a manner that is consistent across Canada. Third, we have been preparing to open the Architects Act to allow the BEFA and IAP changes to work in Saskatchewan. And finally, we have identified and been preparing documentation to take to our major client groups to build understanding on the value architects bring to the built environment and reinforce when and why they should ensure that architectural services are being provided by Architects, as well as move them toward Quality Based Selection processes for Architectural Services.

All of these efforts have been undertaken to reinforce the value of architectural practice in Saskatchewan and ensure that the Scope of Practice is protected.

What has been done to date:

• Practice Bulletin to update hourly rate schedule for 2012
• Council Policy to provide a framework to engage the practice committee to review an item of concern.

What is currently underway over the 2012/13 SAA year:

• Draft of Changes to the Act to be discussed at the AGM and introduced to Government for the 2013 Legislative Calendar
• Consideration of Bylaw changes to create a non-practicing architectural corporation for ownership purposes for practicing Corporation
• Practice Bulletin to clarify the use of seals, electronic seals and selling of seals.
• Practice Bulletin to explain when “practice” in province begins:
  - To define for out of province Architects
  - To define for SAA Resident & Non-Resident members who are collaborating with an out of province, unregistered firm/architect
  - To ensure that registered not licensed architects are not providing “architectural services” as defined in the by-laws and the Architects Act.
• Draft Policy on licensing requirements of multiple office practices.
• Implementation and tracking of the Mandatory Insurance Bylaw.
Interprovincial Relations

David W. Edwards

During the last year the Regulators have met several times, due in part to funding provided for the development of the BEFA process. There was a high level of cooperation between all the Regulators during the last year and Saskatchewan was ably represented by Janelle Unrau and our President’s Grant McKercher and Jeff JurzyNieC.

Several issues were dealt with over the year; some are on-going and others completed. Here is a list of the work being undertaken.

ExAC - The Canadian exam is now in its fourth year and is administered once a year in all jurisdictions except AIBC. They are still requiring their students to sit the ARE as set by NCARB. It is hoped that AIBC will join this year and use the Canadian exam rather than the ARE’s. Interns can sit the ARE if they wish and are currently thinking of practicing in the US. Some 575 applicants took the exam this past November, which will enable the founding partners to retire the debt earlier than anticipated.

Internship in Architecture Program - There have been several changes to the IAP program. The first is a reduction in the number of hours from 5600 to 3720 hours. This is a result of category D (Related Activities) and E (Discretionary) being eliminated. All work logged must be under personal supervision of an architect registered to practice in the jurisdiction. Other smaller adjustments are being made and are available at the offices of the SAA.

International Relations Committee - The IRC has been working with NCARB during the last year to restructure our bilateral agreement to recognize the changes in the exam and the reduction of hours required to be logged by Interns. This is an on-going file and it is hoped these negotiations will conclude by the fall of 2013. The Tri National Agreement (Canada, US and Mexico) has been concluded into a draft agreement whereby each country would submit three architects to each country to test the criteria and systems. To date, we have not had a volunteer from Canada wishing to register in Mexico.

Some of the committee have met with ACE (Architects Council of Europe) to try and understand the criteria and licensing processes available. It is hoped that this may lead to a memorandum of understanding as the first step in opening trade negotiations with the European Community. In addition, Canada is part of APEC (Asia Pacific Economic Community) and the IRC are starting to review the possibilities of developing Trade agreements with some of the countries (notably Australia and New Zealand) where the standards of practice and education are very similar to Canada.

BEFA - The Broadly Experienced Foreign Architect Program is in the process of being finalised and it is hoped that the Regulators will approve the program in June of this year. The program is to admit Foreign trained Architects to the profession, providing they meet the criteria. Before being allowed to apply they must have had an architectural education and at least seven years of responsible control since being licensed in their jurisdiction. In the seven years there is also a requirement that six months must be obtained in Canada. Once they apply they have to meet the competencies as laid out in the OBA. There are twelve major areas that they must demonstrate their abilities. The process requires them to complete an online set of documents. They must complete all sections and can use a narrative to specifically talk about their competencies. As well, they can upload documents that demonstrate their competency. Once complete the file is reviewed by three assessors and if acceptable they must attend an interview with the assessors. This program will be administered by the CACB.
CACB - The Regulators and CCUSA approved a bylaw change this February to allow the CACB to administer the BEFA process. The standing committee is working on the new conditions and procedures process as it relates to accreditation. There are three schools that will have accreditation visits this year. Their annual report was approved by the Regulators in the fall of 2011.

Continuing Education Harmonization - The Jurisdictions are working on methods of reporting that will allow architects registered in more than one province to only have to report them only once.

RAIC Syllabus - The RAIC Syllabus program continues on its journey to completion and more of a report will be forthcoming from the Syllabus Co-ordinator.

Saskatchewan Construction Association Advisory Council

Jeff Jurzyniec

As per its stated mandate, the Saskatchewan Construction Panel is set up as a forum for business, labour, professional organizations and government to share information and work on projects in support of a stable and healthy Saskatchewan construction industry. The SAA, as a member organization, maintains a voting seat on the groups Advisory Council. The goal of the council is to meet with this group 4 times a year. Historically, attendance has been set up through representatives of the SAA, most recently Phil Evans. This year, a move was made as recommended by Phil that the representation should be linked closer to council, and subsequently, the current President (myself) took over this representation.

Although new to the organization and its processes, I was able to attend the January 6th, 2012 meeting for the Advisory Council, held at the West Harvest Inn in Regina. Unfortunately, quorum was not achieved from the voting membership organizations, so the agenda was modified. The following is a summary of some of the key topics discussed:

Prompt Payment Legislation - led by a national coalition in support of Sub-Trades whom are looking for legislation to help them get paid in a more timely way. Opposition from General Contractors was evident, given the many factors they cited that influence their ability to pay. This discussion will evolve at future meetings.

Workers Compensation Board Review - a committee is currently reviewing WCB documentation, and making recommendations to update the text.

Saskatchewan Labour Recruitment Mission to Ireland - updates on SCA involvement.

Panel Appointments - The SAA will continue to attend quarterly meetings, and will evaluate how best to engage the process moving forward.
The SBAS Appeal Board continues to hear appeals by building owners related to building official orders and exemptions from accessibility standards. The appeals have ranged from orders related to seasonal dwellings to owners of northern mining facilities requesting exemptions from the accessibility requirements. Generally over the past years it has been found that most appeals have involved contraventions by owners who were not aware of the related requirements and then, through the appeal process, attempt to have the order reversed or relaxed.

One area that should be of interest to architects is the provision of the act for an owner of a building or proposed building to apply to the appeal board for an order exempting the owner from compliance with all or part of the accessibility standards. According to the UBAS Act paragraph 12(3):

"The appeal board may grant an order exempting the owner of a building or proposed building form compliance with all or any part of the accessibility standards to the extent and on the conditions that the appeal board considers necessary where the appeal board is satisfied that:

(a) Compliance with the accessibility standards would cause the owner undue hardship;
(b) Compliance with the accessibility standards would prevent optimum utilization of land by the owner;
(c) Compliance with accessibility standards is, in the opinion of the appeal board, impractical or inappropriate; or
(d) A proposal submitted by the owner will provide accessibility that is equal or better than that which is required or intended by the accessibility standards.

This is one area of the appeal provision over the past 10 years that I have seldom seen used.

In addition to hearing SBAS appeals, the board is currently holding meetings to provide renewed scope and objectives of the appeal board. Our goal is to provide recommendations to the Corrections, Public Safety and Policing (CPSP) for further refinement and then report to the Minister of CPSP. We anticipate this to be a 2 year process.

Current SBAS Appeal Board Members:

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<th>MEMBER</th>
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<tr>
<td>Arnold Dobroskay (Chair)</td>
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<td>Keith Hanson (Vice Chair)</td>
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<td>Leonard Gendall (Secretary)</td>
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<td>Helen Christensen</td>
<td>Interior Designers Association of Saskatchewan</td>
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<td>Jake Meyer</td>
<td>Saskatchewan Urban Municipalities Association</td>
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<td>Michael Szynski</td>
<td>Saskatchewan Applied Science Technologists and Technicians</td>
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Saskatchewan Bid Depository Incorporated (SBDI)

Bob Burnyeat
Alton Tangedal

Regularly scheduled meetings of the Board and Rules Review Committee were held. SBDI administration is working well with the Local Construction Associations playing an active and educational role. The Saskatoon Construction Association continues with all SBDI administration including accounting. The SBDI Manual continues to be reprinted and distributed by the Local Construction Associations. Participation by the Board is provincial in nature and continues to include representation by SAA.

SBDI use has undergone a decline in its use over the past decade or so despite the recent surge in Saskatchewan’s construction industry. The past 2 years (2010 and 2011) have seen a significant drop in the use of the SBDI. There has been much debate over the last two years as to whether the SBDI should continue as an entity. There appears to be support at the sub trade level as these groups see the value of the system in terms of protection of bids and pricing, but the Board struggles with support from the larger general Contractors, some client groups and a younger generation of architects who appear to be less familiar with the system and its perceived benefits. In many instances, the continued use of SBDI is governed by historical precedent of architects and client groups such as University of Saskatchewan or Health Canada. The challenge continues to be the education of client groups as to what the benefits of SBDI use are for them.

The SBDI Board is undertaking an initiative to do some market research to try and gauge support for the organization. The Edwards School of Business at the University of Saskatchewan has been approached to undertake this as an upper year class project. Should this project not be undertaken by ESB, then alternatives will be sought to complete this.

There continues to be a need to discuss LEED and commissioning and their application and effect on SBDI. This work has begun and is seen to be required on a continual basis. There is a desire to update current rules to eliminate these shortcomings so that owners of projects will continue to support and utilize the SBDI process. This work is on-going by SBDI members and sub-committees.

The SBDI website can be found at: www.sbdi.ca

SBDI President Fraser Sutherland and the entire Board will work over the next year to continue operations and determine if SBDI is a tool desired by the construction industry in Saskatchewan.

Municipal Heritage Advisory - Regina

John McGinn

This year the Regina Municipal Heritage Advisory Committee (RMHAC) continued to develop and refine the its 2011/12 Work Plan. Some of the highlights of the committee’s development of the Work Plan was to:

• Identify opportunities to raise the profile of the Regina Heritage Awards program.
• Research ceremonies of other jurisdictions across Canada to raise profile of the heritage awards.
• Provide recommendations to the Administration regarding development of the new City of Regina Cultural Plan.
• Continue work of providing the Administration with a process to develop the definition of heritage to be included in the Cultural Plan.
• Provide advice on and an understanding of Aboriginal people in Regina and surrounding district.

Newly Developed Local Neighborhood Cultural Strategy

Local residents and interested neighborhood community volunteers within the Old Lakeview Area of Regina, have shown interest in trying to draw attention to the conservation of neighborhood integrity (i.e. character) through neighborhood planning. The community volunteers are exploring options through some MHAC members, to create a dialogue or action plan to approach Council/Administration for design measures or controls to preserve the integrity of the built heritage in the area. There is momentum growing at the neighborhood level to speak out against insensitive new in-fill construction in order to preserve the existing built and cultural strengths of the neighborhood. These volunteers hope to investigate if anything can be done at the Administration level of City government, to draw attention at all levels of the growing problem of the deterioration of culturally significant areas of the City.

Municipal Heritage Advisory - Saskatoon

Allan Dudridge

The Saskatoon Municipal Heritage Advisory Committee (MHAC) meets monthly excluding July, August and December to review projects that are related to the physical heritage of Saskatoon. Meetings are open to the public. MHAC members also serve on task groups and represent MHAC at heritage events and conferences during the year.

Some of the projects that were reviewed by MHAC in 2011 include:

• Tax Abatement for a rehabilitation project at 609 King Street.
• Alteration to Bowerman House, 1328 Ave. K South, a Designated Municipal Heritage Property.
• Funding under Heritage Conservation Program for rehabilitation of 202 Ave. E. South, a Designated Municipal Heritage Property.
• Review of heritage and architectural design elements for a new bridge to replace the Traffic Bridge.
• A request for proposal for the Heritage Policy and Program Review. A start-up meeting with the successful consultant was held in the fall of 2011.
• Factoria Site conflicts with snowboarding and BMX usage.
• Heritage Properties Inventory Review. The database lists approximately 1200 entries.
• Saskatoon Culture Plan.
• Victoria Park Master Plan, including area in and around former City Gardener’s Residence.
• MHAC Web Page update.
• The Kinsmen Park & Area Master Plan Process including adaptive reuse of the Mendel Art Gallery.
The following task groups were active with the following tasks:

• Education and Awareness Task Group arranged for publication of articles in the *Saskatoon Sun* on physical heritage of Saskatoon such as “Forestry Farm Park had a role in prairie history”.

• Policy Task Group established MHAC’s 2011 goals and objectives.

• Traffic Bridge Task Group reviewed options for the rehabilitation and replacement of the Traffic Bridge.

• The Heritage Festival Task Group planned MHAC’s involvement in the 2011 Heritage Festival.

• The Heritage Awards Task Group reviewed consultant’s plans for the 2011 Heritage Awards Program.

All members of MHAC had the opportunity to meet the public and attend various heritage related events:

• A heritage presentation to Councilors, heritage stakeholders and related committees. The presentation was called “The Role of Placemaking in Creating Great Heritage Districts” by Cynthia Nikitin.

• MHAC display booth during the annual Heritage Festival, February 6, 2011.

• Annual Municipal Heritage Saskatchewan Forum held in Regina, February 25 and 26, 2011.

• Doors Open Saskatoon, June 4, 2011.

• The 2011 Heritage Canada Foundation Annual Conference in Victoria, BC, October 12 to 15, 2011.

MHAC submits an annual report to the Planning and Operations Committee of the City of Saskatoon.

**EDUCATION COMMITTEE**

*Jeff Howlett*

*Ted Rusick*

2012 introduces the new two year reporting period for the Mandatory Continuing Education Program. The new cycle commences July 1, 2012, with a total of 70 hours of which 16 must be core. Members are reminded that the address for reporting learning units remains:

www.raic.org/transcripts

The SAA AGM continues to provide an opportunity for members to receive most of the required MCE units at one time and location. For those not attending the AGM, numerous other courses are available throughout the year with the SAA office providing notification to the members of these opportunities.
Internship in Architecture Program

Ted Rusick

With the continuing option of the Examination for Architects in Canada (ExAC) interns appear to have forsaken the American NCARBs in 2011. No interns chose the NCARB exams this past year.

Saskatchewan candidates are batting 1000 on the ExAC, with all 7 candidates passing all sections of the exams this year.

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RAIC Syllabus Program

Bob Croft, RAIC Syllabus Coordinator for Southern Saskatchewan
Lyle Wiebe, RAIC Syllabus Coordinator for Northern Saskatchewan

The 2011 Registrants in the RAIC Syllabus Program, Saskatchewan Chapters, are listed in the following charts.

Term I 2012

<table>
<thead>
<tr>
<th>SOUTHERN STUDENTS</th>
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<td>Maret Johnson</td>
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<td>Ritesh Mistry</td>
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<td>Wade Klassen</td>
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<tr>
<td>Amy Webb</td>
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Students in Regina, Saskatoon, Prince Albert and Estevan are moving through the program very successfully. In addition to the students listed above there are a number of students who are not currently active and are not included in this report. New students include Ritesh Mistry of Saskatoon who is taking TH1, and two new students in Regina, Jessica Gibson and Justin Wilchynski. Saskatoon’s Sarah Robertson and Maret Johnson are both taking classes, but no studio courses in Term 1 2012. Wade Klassen of Saskatoon is taking a design studio D3. Amy Webb of Prince Albert has completed all of the Syllabus academic requirements and is awaiting approval of her final thesis submission.

Syllabus continues to receive support of the members of the SAA; often acting as studio jurist and mentors. It is with great pleasure that the Syllabus Program in Saskatchewan can welcome Lyle Wiebe of Saskatoon. Lyle is our Northern Regional Coordinator and will be joining with me to assist students through the Syllabus Program. Special thanks go out to Studio Mentors LeeAnn Croft, Kurt Dietrich and Layne Arthur who provided student studio space and mentorship throughout 2011. Along with Studio Mentors Pat Kelly, Roger Mitchell, Raymond Plosker, Alton Tangedal, Bernie Flaman, Bron Nurkowski, Changhong Sun, Lance Steele and John McGinn provided juror assistance. I would offer these people, and anyone that I may have missed mentioning here, the appreciation of the Students, the Syllabus Program and the Saskatchewan Association of Architects for their earnest contribution.

Thanks also to Wade Klassen who has filled the position of Student Representative for Saskatchewan. Wade has agreed to fill this role for 2012-13 for both the Southern and Northern Chapters. In 2011 Saskatchewan Students piloted the use of new technologies to assist in bridging distances to meet in Studio. Supplied by Athabasca University we are now able to link students together across the province using Adobe Connect.

Congratulations go out to Amy Webb of Prince Albert who, under the supervision of Ben Hladun, SAA, MRAIC of AODBT Architects, is in the process (as of this writing) of the Final Thesis Review. With this step completed Amy will have completed the RAIC Syllabus requirements and will be eligible to complete the SAA registration steps. Also - thank you Amy for providing leadership over the years as the Student Rep for Northern Saskatchewan.

**Renewal of the Studio Program**

The RAIC Board continues to work with Athabasca University through the Syllabus Renewal process. Jon Hobbs FRAIC has provided considerable time to align the Athabasca University offerings with Syllabus objectives. The Syllabus program is moving from a time of significant changes and uncertainty for students and Syllabus Coordinators into a new model of delivering Architectural Education in Canada through a partnership with Athabasca University and the delivery of the on-line syllabus component.

Over the next 6 months it is anticipated that a completed offering will be available through Athabasca University. Students currently in the program will have the option of either the current exam studies process or may elect to enroll in Studies at the University of Athabasca as they come on line. New this year will be the appointment of a new Syllabus Director. Roger Mitchell of Saskatchewan is one of the new Advisory Board members who will support the national office administration and Syllabus Faculty across Canada. We are all very encouraged by their work over 2011 and continue to see the program updated throughout 2012 - a more detailed presentation is being planned for the SAA AGM in Waskesiu.
The University of Saskatchewan Senate met twice during the year and as the SAA representative I attended both meetings. The most notable change at the University was the resignation of President Peter MacKinnon. With his resignation, the search for a new President was underway and concluded with the announcement in December of 2011 that, as of July 1, 2012, the President will be Ilene Busch-Vishniac who was the Provost and Vice-President Academic at McMaster University.

Senate Meeting April 2011

The April meeting dealt with the resignation of the President and the role of the Senate in the presidential search. The Senate heard from the President that, strategically, the University was well positioned with the identification of its signature areas of research where University researchers are poised to become global leaders. Physically, the University was still in the midst of capital expansion, signified by the imminent completion of the Academic Health Sciences Complex, InterVac, new student residences, and the completion of the renovations to the Place Riel Student Centre. The issue of deferred capital maintenance was being addressed through the development of a strategy to direct operating budget resources towards maintaining the University's buildings.

The USSU President spoke of the concern regarding the very low voter turnout in student elections. In contrast, the Graduate Student Association noted there was a significant increase in voter turnout for their elections.

The University Council chair highlighted progress towards the 20 commitments of the Second Integrated Plan, and the adoption of the Learning Charter as significant milestones of the past year. Other initiatives included the establishment of the Global Institute for Water Security and the receipt of funds to establish a nuclear institute. It was indicated that the governance and academic programs associated with the proposed nuclear centre were not clear yet and so Council's engagement in the establishment of the centre was important.

Student and Enrolment Services Division provided the information that graduate students now comprise 13.82% of the total student population; undergraduate student enrolment has experienced a very moderate recovery with an increase of 1.87%. Undergraduate and graduate teaching activity measured has also increased. Areas of concern relate to the decline in the total number of out-of-province students admitted and attending and the falling rate of retention reported for aboriginal students.

The University is engaged in advancement of Off-Campus Learning and Distributed Learning. Off-campus and Distributed Learning occur any time a class can be completed in such a way that the student does not need to come to the Saskatoon campus to complete the class. Increasing numbers of students take on-line classes as it provides flexibility in their schedules. The University is committed towards improving and expanding its off-campus offerings and working with the province's regional colleges as key partners in program delivery. The Project Charter for Planning for Off-Campus and Distributed Learning (OCDL) intends to examine best practices in the field. Next steps for the charter involve completion of the preliminary report and direct consultation with the regional colleges. Consultation has included interviews with deans and directors of schools, focus group discussions with the regional advisory councils, student and literature surveys, and a presentation to the Senate round table on outreach and engagement. The target deadline for completion of the charter is June 30, 2012. Senators broke into discussion groups and discussed four questions related to this initiative.
Senate Meeting October 2011

This meeting was unusual, as there were a number of observers/occupiers from the Occupy Saskatoon movement and the visible presence of Campus Security and the City Police. A small group of Senators referring to themselves as Senators Working to Restore Democracy were engaged in expressing their point that democracy is missing from the University of Saskatchewan and from the activities of the Senate. The business of the Senate was delayed somewhat, even adoption of the Agenda took almost an hour of meeting time. Because of the meeting atmosphere, there appeared to be some urgency to efficiently address the items on that Agenda.

The University President's verbal report was brief and primarily focused on explaining the origins of the University in 1907. The government of the province established an Act to incorporate the University of Saskatchewan. The Act proclaimed the legitimacy and authority of the University's Senate, Council, and Board of Governors. These three governing bodies are all set out in legislation duly passed by the government of the province. All of these bodies only have the authority granted to them by the legislature of the province. The authority of the President's office is set out in the University of Saskatchewan Act, as is the authority of the deans. The lengthy Question and Answer period after his remarks was dominated by the earlier noted small group of Senators.

The USSU President presented a report on the Place Riel renovation and re-opening, the review of the USSU bylaws and policies, and the creation of a new vision for the USSU. There was some discussion about tuition increases, which the USSU appeared to support.

The Chancellor reported that the Executive Committee has been struck to review the Senate meeting procedures and that members interested in serving on this committee should let their intention be known to the Nominations Committee.

There was a presentation regarding the College Quarter North East Precinct from the Vice-president Finance and Resources. He referred to the development of a rink, hotel and retail facility on the University's land in the College Quarter, and to the consultations that have taken place. He also made reference to the Vision 2057 document as the basis for the University's capital planning projects. He described the University's current housing project, which will add several hundred new beds to the University's residences for both undergraduate and graduate students, doubling the housing available to students and creating a student neighbourhood. He referred to the need for the University to replace its rink, to the possible uses for a hotel on University lands, and to the new fund for P3 funding that the federal government has provided. He indicated the University's intent to issue a Request for Proposals for a development partner to develop a concept; any resulting project would pass through the University's usual project governance process.

There was discussion of the third integrated plan. The Assistant Provost, Institutional Planning and Assessment, presented the discussion topic related to the areas of focus for the third integrated plan. She provided an overview of where the University was before the advent of strategic planning and the conditions that led to the need for, and the implementation of, an integrated planning process. She reviewed the commitment structure for the second integrated plan, and spent some time talking about three documents that have been produced as outcomes of the planning process: the Achievement Record, the 2010 Survey Synthesis, and the 2011 Accessibility and Affordability study. Members then broke into seven groups to discuss the issues of Aboriginal engagement, Innovation in programs, Global Sense of Place and Academic programs and Services.

One last item: At the April Senate Meeting I was appointed to the Senate Nominations Committee and subsequently became the Chairperson. I attend and chair all meetings of that Committee.
The University of Regina Senate met on three occasions since my last report to the Membership: June 8, 2011, October 14, 2011 and February 4, 2012.

At the June 8, 2011 meeting, Senate was informed by Chancellor W. F. Ready that at the June 8, 9 and 10 Convocation, in addition to 1,700 graduates, there would be four honorary degree recipients:
Shirley Douglas (conferred in February, 2011 as per my previous report)
Paul Hill
Douglas Cardinal
Alanna Mitchell

Of particular interest to the membership will be Douglas Cardinal, the Architect for The First Nations University of Canada building at the Regina Campus. As a side note, FNUniv celebrated 35 years as a Federated College on May 27, 2011.

President Timmons reported on her successful outreach tour to Moose Jaw, North Battleford and Prince Albert, as part of her “Community Connections” program, which included the Woodrow Lloyd lecture in Moose Jaw. She also noted that February 15, 2011 was celebrated at Luther College as being the 40th anniversary of the laying of the cornerstone at the University Campus. A brief report was provided on the President’s Centennial Gala, celebrating 100 years of excellence in education at the University, which also raised funds to assist with the planned revitalization of the College Avenue Campus. Senate was reminded that the new strategic work plan, entitled “Working Together Towards Common Goals: Serving Through Research,” was launched in late April, and that work on the Academic Program Review continues. From this, it is expected that, within the year, and prior to general review, recommendations will be produced for review by the Provost and Vice President (Academic).

The University Secretary provided a brief review of the Annual Enrolment Report 2010-2011, stating that fall 2010 saw a 2.85% increase in full-load-equivalent undergraduate students, and winter saw a 2.71% increase over the previous year. Graduate headcounts in spring/summer showed an increase of 8.6% compared with 2009, fall headcounts were also up by 4.4% in 2009, and 2.4% up over the winter of the previous year. International student numbers saw a dramatic increase in spring/summer 2011 of 26% and 22.6%. There were 4,176 undergraduate awards distributed to students from May 1, 2010 to April 30, 2011 that totaled $3,570,076.

Other business included the following:
• Amendments to Senate By-Laws, Senate Representative to the Board of Governors and Election of Ms. Elaine Bourassa (representative for District 11 (Regina)), for a three-year term, effective July 1, 2011, Senate Appeals Committee Report
• Report from Joint Committee of Ceremonies and discussion
• Report from Graduate Studies and Research and discussion
• Report from Faculty of Undergraduate Scholarship Committee and discussion
• Vice-President Pollock (External Relations) provided an update on the homecoming week, the main events being the Alumni Crowning Achievement Awards dinner, University of Regina Rams football game and the alumni reunion.

Your Representative was unable to attend the Senate Meeting of October 14, 2011 due to conflicting arrangements; however, a review of the Minutes provides the following brief comments:

Amongst other topics, President Timmons reported on the following:

• A memorial service was held on campus during September 2011 for Dr. Lloyd Barber. It is noted that his passing was a big loss to the University and to the community.

• In June, 2011, the provincial and federal governments invested $2.7 million in a hydrogen production pilot project at the University of Regina.

• International agreements were signed with Kookmin University in Seoul, Korea and with Pontifico University in Peru.

• University of Alumni Homecoming was held from September 29 to October 1, 2011. More than 50 events took place, with more than 200 alumni attending.

• A celebration of 30 years of relations with China took place from October 4 to 5, 2011.

• October 25 was announced as University of Regina day, with a flag raising ceremony being held at City Hall.

• Annual Careers day on September 26, 2011 saw more than 150 employers and close to 5,000 students attending.

It was noted that the Fall 2011 In-Progress Report of Registration and Graduation was positive and that the University is reporting some of its highest enrolments to date.

The Senate Meeting of February 4, 2012 began with a brief report from Chancellor Ready that highlighted the recent Senate Election and the work of Senate Committees since the last meeting.

In the absence of President Timmons (attending a Rick Hansen event in the city on behalf of the University), Provost and Vice-President Dr. Thomas Chase (Academic) provided a brief report on behalf of the President. During the past year the University marked some important milestones, including the centennial of the College Avenue Campus, the “Centennivale” event with staff in January, the Founders’ dinner in February, the Alumni Homecoming in September, and the launch of the centennial book in October. And, on October 25, 100 years to the day, the cornerstone was laid at the College Building and the University flag was raised at Regina City Hall to officially mark “University of Regina Day.”

A further landmark moment was the celebration of the University’s history of partnership with Chinese institutions. This event, in early October coincided with the opening of the University’s Confucius Institute, which will play an important role in promoting Chinese culture in Saskatchewan in the future. Currently, the University has approximately 1,700 international students from 65 countries on campus.

Amidst the celebration, there had also been some sad moments, when time was taken to honour longtime members of the University community who had been lost during the past year, including Elders Glen Anaquod and Isadore Pelletier, Andy Glavacevic of Facilities Management, Dr. Ken Probert of the English Department, and former President Dr. Lloyd Barber.

The University is building on the legacy that has been 100 years in the making, and to enhance the mission there is in place the new strategic plan, a new strategic research plan and the University is developing a new teaching and
scholarship plan, and is completing the academic program review.

Current enrollment is now nearly 13,000 students, approximately 10% of whom are Aboriginal.

In terms of sustainability, it was announced that the University had gradually improved its use of existing built resources in that natural gas consumption during the past year was approximately $50,000, less than the average of previous years.

Various reports were received and approved during the meeting, although the recommendation to approve the revised University coat of arms, designed for registration by the Canadian Heraldic Authority, the federal agency responsible for the granting of armorial bearings, was sent back for refinement.

Dr. Thomas Chase, Provost and Vice-President and Dr. Luigi Benedicenti, Associate Vice-President (Academic) provided a presentation on the “Academic Program Review Update”. This program review is approximately one-third through the process, with completion expected during February 2013. Information can be found on this topic on the University’s web page.

The next meeting of Senate is scheduled for June 6, 2012.

**SIAST Palliser Campus - Architectural and Building/Interior Technologies**

*Justin Wotherspoon*

Program Remains in High Demand. Student demand for the Architectural Technologies program continues to far outweigh the number of positions available. Currently, the program has sixty (60) qualified applicants on the waiting list for a September 2012 intake of 42 students. Thirty-seven (37) students are currently enrolled in the second semester of the program, thirty-four (34) students are currently on a work term, and thirty-four (34) are in their final semester. Of the thirty-four students graduating in April, twenty-two (22) are in the Building Diploma option and twelve (12) are in the Interiors Diploma option.

Accreditation Update. Both the Building and Interior Technologies remain nationally accredited by the Canadian Technologies Accreditation Board and internationally accredited by the American Council for Construction Education. Program grads have routinely received advanced standing to the architecture degree program at Montana State. A number look forward to the Syllabus program here at home and toward the creation of a possible architectural degree program at the University of Saskatchewan.

Students Remain in High Demand. All co-op students and recent grads have been able to find employment in the local construction industry, including within a number of architectural firms.

SAA Assistance Appreciated. The SAA remains an important part of the program at SIAST. Among SAA members, Rod Stutt remains as program head; Bernard Flaman and Paul Koopman continue to be sessional lecturers; Roger Mitchell, Bob Croft and Justin Wotherspoon have assisted with design charrettes and critique sessions. The program thanks the SAA for their continued support.

Future Initiatives. The program head is happy to report that one of the future initiatives being pursued at this time is the potential for offering a B.Tech. degree in Construction Management.
The SAA Communication Committees were active in the following areas: Brand Refresh for the SAA, Design Council of Saskatchewan, Prairie Design Awards, RAIC Regional Representation, Saskatchewan School of Architecture, and SAA Centennial Celebrations.

The following reports outline progress under each of these initiatives.

**Design Council of Saskatchewan/ Prairie Design Awards**

*Jeff Howlett*

**Design Council of Saskatchewan**

The Design Council of Saskatchewan is the collective voice of six associations representing design professionals working in the disciplines of architecture, community planning, engineering, graphic design, interior design and landscape architecture. It was established to promote public awareness and understanding of applied design. Hosting Design Week is the major initiative of the Council and it is held every two years. It is an open invitation to the public to learn about the different areas of design through a speaker series and awards program. You can read more about it at: http://www.designcouncil.sk.ca.

Design Week was held in Saskatoon from November 14th-18th, 2011. Prince Albert was also host to a series of lectures thanks to the hard work of Jason Hurd.

Architecture firms were represented in the awards program in the architecture and interior design categories. Winners in these categories are as follows:

**ARCHITECTURE**

- **Award of Excellence:** Meadow Lake Courthouse, Henry Downing Howlett Architects
- **Award of Merit:** International Vaccine Centre, aodbt architecture + interior design
- **Award of Merit:** Mistawasis Health Centre, aodbt architecture + interior design
- **Award of Merit:** White Stone Business Park, SEPW Architecture Inc.
INTERIOR DESIGN

Award of Excellence: Studio FIAT, Stantec Architecture Ltd.
Award of Merit: Ramada Hotel Renovation, Stantec Architecture Ltd.
Award of Merit: Saboroso Brazilian Steakhouse, Henry Downing Howlett Architects

Prairie Design Awards

Every two years, the Alberta Association of Architects, The Saskatchewan Association of Architects and the Manitoba Association of Architects celebrate those setting new standards of creativity and skill in architecture and interior design. The 2012 Prairie Design Awards will be hosted by the AAA and will be held in conjunction with the 2012 Banff Sessions. This year, the award categories will be Recent Work, Small Projects, Interior Design and, new to this upcoming year; Landscape Architecture. The date for entries has already passed but the winners have not yet been released. The Awards Ceremony will be held April 27, 2012 in the evening at the Fairmont Banff Springs Hotel. The next awards will be hosted by Manitoba in 2014.

RAIC Regional Director

Michael Cox

As Regional Director for Saskatchewan and Manitoba on the Board of Directors of Architecture Canada - the Royal Architectural Institute of Canada, I am pleased to bring greetings on behalf of President David Craddock and the entire RAIC Board.

Thank you to the SAA for the opportunity to provide an update on the activities of RAIC in 2011 - and look ahead to some initiatives in 2012.

Building on discussions initiated in 2011, this year has already been fruitful as we began with an announcement that RAIC will team up with Interior Designers of Canada to jointly present IIDEX NeoCon in Toronto, and introducing the Architecture Canada Expo as part of the IIDEX trade show. In addition to introducing this special space dedicated to products and services of interest to the architectural community, by getting directly involved with the show - in the selection of keynote speakers and the organization of continuing education sessions - RAIC expects to build the architectural dimension of the show, and raise awareness of the key role architects play in the design and development of livable communities.

IIDEX NeoCon is a complement to our annual Festival of Architecture and I would like to extend an invitation to all of you to join us this year June 13 to 16 in St. John’s, Newfoundland for our gathering themed Deep Roots in a New Energy City. As we do each year with a different provincial association, RAIC has partnered with the Newfoundland and Labrador Association of Architects. The program and social events are shaping up and I can assure you time on The Rock will be well spent. I hope to see you there.
I know that many of you attended the 2011 Festival in Vancouver, presented in partnership with AIBC, highlights of which included RAIC Gold Medalist Bing Thom’s presentation, and an address at the RAIC College of Fellows Convocation by Ed Mazria, founder of Architecture 2030 - the challenge to progress to net zero energy buildings by that year.

RAIC remains committed to promoting sustainable design practices, and in 2011 we produced a series of case studies focusing on projects that meet or exceed the current targets of the 2030 Challenge. If you haven’t seen these yet, I invite you to visit the website: http://2030.raic.org/index_e.htm. In 2012, we intend to produce a second cycle of 10 case studies.

Looking ahead, in 2012 RAIC will also launch its first on-line learning offering to provide members with greater flexibility and reach in terms of accessing continuing education. The first module in a multi-part continuing education series on the use of pre-cast concrete will be introduced this spring as part of a partnership with the Canadian Precast Concrete Institute. In the fall, we expect to deliver a course in Core Sunlighting in association with the British Columbia Institute of Technology. Following an initial traditional classroom-style delivery in Vancouver, this course will be offered nationwide in an on-line format.

For those who want to learn and travel RAIC once again offers members unique international opportunities through the sustainable design tour of Copenhagen and the Veronafiere/Marmomacc scholarships - just as we did in 2011. In 2011, we also introduced a restoration and sustainability program in partnership with the University of Ferrara in Italy, and will again be offering this program in 2012.

To continue waving the flag, in 2011 RAIC and the RAIC Foundation again committed to undertake fundraising to ensure a strong Canadian presence at the Venice Biennale for Architecture and I am pleased to say that we are well over our initial goal having raised $390,000 and received more than 120 entries. The Canadian representative at the 2012 Venice Biennale - Migrating Landscapes - is an exciting project that celebrates the next generation of emerging Canadian architects, while exploring themes of culture, identity and memory that touch on the diverse roots that inform Canada’s design culture. We were pleased that Saskatoon was able to host one of the regional competitions, and that so many Saskatchewan firms stepped forward to support the project.

As the national advocacy voice for Canadian architects, RAIC engages in government relations on an ongoing basis, notably through our participation in the Federal/Industry Real Property Advisory Council, a body that brings together senior representatives from key federal departments involved in procurement, along with the national associations representing architects, engineers, interior designers and contractors. FIRPAC is an important forum for surfacing and addressing issues relating to procurement practices, security clearances, insurance/liability issues, sustainability, joint project works and government structuring with respect to Real Property services. Provincial and territorial regulators have often supported our work by bringing forward issues arising first in a specific region - we welcome this information when it is provided to us as it helps us respond in a timely manner.

RAIC also works to support concerted action across the industry, and in this capacity was one of the founding members of the Institute for Building Information Modeling in Canada (IBC), along with the Association of Consulting Engineering Companies (ACEC), the Canadian Construction Association (CCA), Construction Specifications Canada (CSC), and representatives from key clients – including federal and provincial departments engaged in procurement. IBC’s mission is to promote a coordinated approach to the implementation of BIM in the built environment. In its first
year, IBC has launched a website, published an environmental scan of BIM technologies currently in use in the industry, conducted and published results of a survey of the current state of use of BIM in Canada, and become the Canadian Chapter of Building Smart International, ensuring that Canada will have a voice in the development of standards for implementation of BIM worldwide.

Similarly, in 2011 RAIC representatives on the Canadian Construction Documents Committee (CCDC) contributed to the work that recently resulted in updated Documents 14 and 15 being released and circulated for endorsement by the constituent organizations of the Construction Industry Consultative Committee.

I am also pleased to bring you the most recent information on the Syllabus Renewal process and RAIC’s partnership with Athabasca University through the RAIC Centre for Architecture. Late in 2010, the Government of Alberta approved the Post Baccalaureate Diploma for Architecture, and in 2011 the program’s professional practice courses opened for registration. This year, several technical courses will be completed and will also open for registration. In 2011, we launched the process of updating the studio modules. This process is now near completion, and we expect to launch the new studio program this September. This fall, our objective is to also integrate students in remote locations into design studio using internet-based software called Adobe Pro Connect, building on an initial pilot conducted in the fall of 2011 to link Syllabus students in Estevan, Regina and Saskatoon. RAIC will continue to be directly involved in delivering studio, along with the in-office work experience component that is central to the Syllabus’s identity as an experience-based work-study path to certification and licensure to practice architecture.

I hope you will join me, as the opportunity presents, to thank my predecessor in the Region, Charles Olfert, for his hard work and dedicated efforts on your behalf. He and I extend our congratulations to the Saskatchewan Association of Architects on the successful completion of the SAA Centennial Celebrations in 2011 - the RAIC was pleased to have been able to play a part in many of the events during the year including Design Week. I would also like you to know that 2014 will mark the 100th anniversary of the incorporation of the Manitoba Association of Architects. It is the intention of the MAA to combine that celebration with the hosting of the 2014 RAIC Festival - stay tuned! And finally, I want you to know that I will continue to lead Architecture Canada’s support for your Great Places Lecture series and your Saskatchewan School of Architecture initiative.

I hope these details have stirred interest in the RAIC. To our RAIC members - we know your time, especially volunteer time, is limited and precious; all the support we can get from Architects like you is important. Please consider joining us on a committee - or send us your comments and ideas, we are happy to have your input.

If you are not a member, the obvious question is why not? Join us. Enjoy savings and the benefits of membership while supporting the Profession. Become part of Canada’s National Community of Architects.

BECAUSE … architecture matters.
The University of Saskatchewan remains committed to the goal of creating an architecture program to help build the foundation of architecture professionals in the province, contribute to the academic diversity of the University and the cultural and economic well-being of the province.

The program is projected to achieve academic approval from the University of Saskatchewan by 2013 year end. Subject to funding, it is anticipated that the first cohort of undergraduate students could begin classes in September 2014, in existing facilities on campus. It is estimated that construction could begin on the John Deere Plow building in early 2014, to be completed for September 2015. Faculty would be hired in phases to suit the incremental roll-out of the program over four years.

A building condition assessment was conducted by Stantec Architecture in late 2011 inspecting the physical condition of the John Deere Plow building and its systems, and to confirm the appropriateness of the building to house the architecture program. The findings revealed the building is fundamentally sound in structure, of adequate size and configuration to accommodate the program, is historically significant in the warehouse district of Saskatoon. System components (electrical and mechanical systems) are obsolete and will require total replacement. A model of project delivery is now being explored in which a public-private partnership model could be employed to develop the John Deere Plow building to the advantage of a wide range of stakeholders and in a fashion that has not previously been achieved.

The creation of the architecture program has been included as an institutional priority in the Operations Forecast for the second year and in the College of Engineering’s Third Integrated Plan. Numerous colleagues from the architectural profession, the construction industry and the business community have played significant roles in developing and promoting the concept, developing a draft academic program, creating a business case and investigating the John Deere Plow building as a potential home for the program.

In September 2011, executive directors from three prominent Canadian schools of architecture were engaged in an extensive peer advisory exercise. They concluded the program proposed by the U of S could meet the requirements of the Canadian accrediting body but recommend hiring a director, who could develop a specific program.

Early in 2012, Dr. Gary Hack, Dean Emeritus of University of Pennsylvania’s architecture program met with the U of S to provide support for the program. Gary is a Saskatchewan boy with a passion for architectural education.

The next phase of work includes:

Acquiring broad industry support, both in principle and financial, by fall of 2012.

Hiring a Director before the end of 2012 to ensure a final academic program would be ready for submission to University Council’s approval early in the fall of 2013.

Providing a more detailed update on progress at the 2012 SAA AGM.

Stay tuned for information on a very significant financial commitment to the program!
**Branding Committee**

*Grant McKercher  
Bob Burnyeat*

As part of the Communication Committee’s work, an initiative to undertake a re-branding of the SAA was initiated in 2011. Past President Grant McKercher has been instrumental in initiating this work and progress has been made in 2011 with continued work and a conclusion is expected in 2012.

Earlier in 2011, Herrainco Brand Strategy + Design Inc, from Richmond, BC was retained by the SAA to provide consulting and design services to assist the SAA in a re-branding program.

As part of the work, a brand definition workshop was held in November where goals for the SAA brand were discussed, then reviewed and summarized. From this it was determined that Authority and Advocacy were the two key roles of the SAA. As well, hints about the culture of the SAA organization were determined. It is believed by the members to be human, warm, enthusiastic yet professional, reflecting some of the culture of Saskatchewan, shaped by geography, weather; and resources.

Herrainco has been working on a package of Identity Design, which will include a new logo, web design and identity elements. It is anticipated that this work will be presented to Council for approval at various stages culminating by June of 2012.

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**Centennial Celebrations**

*Bob Croft  
Charles Olfert*

When I think back over the many activities that occurred during our Centennial year I am reminded about you, our SAA members. Once again when called upon, you out performed our expectations and truly helped create a year to remember. Our goal when we set off on a year of celebrations was in part to show case Saskatchewan Architects and the work that the Saskatchewan Association of Architects (SAA) has created over the past 100 years; but in truth we were looking at a year filled with interactions with the public and truly elevate awareness of the SAA, our members and the tremendous work that has built our communities and our province.
Thanks to your participation we can all look back on the year that was a punctuation marker honouring our shared legacy for members both current and past.

So a quick recap is in order to highlight the many great events held in 2011: Early in January our Centennial Year began with a Kick-Off Event with Roughrider Gene Makowsky to SAA Centennial Co-Chair Charles Olfert. The Riders had just completed celebrating 100 years and it was a wonderful beginning to our year of celebrations to have this “hand-off”. The autographed football is now on display at the SAA office.

Throughout the spring and fall Students from around Saskatchewan were engaged in the Centennial version of Architecture Goes to School. A huge thank you to Saskatoon’s David Edwards and Regina’s LeeAnn Croft and Kurt Dietrich who provided coordination efforts to engage our members and schools around Saskatchewan in an array of exciting and timely Teacher/Student led projects. In addition to elementary students; SIAST students from the Architectural Program joined into the year of Student participation in March through Rod Stutt’s leadership. Architects, SIAST students, members of the public and Regina’s City Planning Office joined together to create the “Urban Cities 2050 Project”. The day was focused on understanding current urban challenges such as growth, energy and transportation with the goal of informing a 2050 view of Regina’s future. If you haven’t read the final document I would encourage you to request a copy as it truly captures a sustainable vision for Regina’s future. Regina played host to the SAA Conference and Annual General Meeting. Many timely events were held over the 3 days including Frank Korvemaker’s tracing of our photographic legacy of SAA members over the past 100 years.

In continuing with member celebrations, on a warm summer evening at the Marr Residence, former home to the SAA, members were treated to a Centennial BBQ and Birthday Cake Celebration.

The year came to a wonderful conclusion in November with a Centennial Year closing - Architecture Week which was held in conjunction with the Saskatchewan Design Council's Design Week. Jeff Howlett coordinated this week and engaged a number of public events in Saskatoon to promote, celebrate and create awareness of architecture and design in Saskatchewan.

The following week’s events were held:

**November 14** - Monday, Daren McLean from Deezine. Daren spoke about the 220 project in Saskatoon at the Saskatoon Farmers’ Market

**November 15** - Tuesday, Architecture Book Presentation - Bernie Flaman and Graphic Designer Valerie Elliott, Top of the Inn, Sheraton Cavalier

**November 16** - Wednesday, Meewasin Valley Authority Film, Roxy Theatre

**November 17** - Thursday, Lunch Speaker - David Stubbs, Canadian Masonry Association, Saskatoon Club and also Thursday, Architecture Films, Broadway Theatre

**November 18** - Friday, Build Saskatchewan Green Conference, Wanuskewin Heritage Park followed on Friday evening by the DCS Awards Night and Party, Saskatoon Farmers’ Market

Our thanks go out to the numerous members who were involved in the planning and organizing of the year’s events: Colin and Margaret Phillips, Bernie Flaman, Bob Burnyeat, Frank Korvemaker, Jeff Howlett, Jeff Jurzyniec, Kurt Dietrich, David Edwards, Laurie Njaa, Ray Plosker, Robyn Robertson, Mark Sin, Rod Stutt, Tammi Denby and Tammy Forrester.
Nominations Committee

Grant McKercher

This year we have three members coming off Council: Ted Rusick, Bob Burnyeat, and myself. Council would like to thank Ted for his work on Council over the last few years, especially his commitment to the intern architect program. Ted has recently taken on the role of one of our two BEFA coordinators for Saskatchewan which is well suited to Ted and his experience with the intern architect program. Bob took on a one-year term due to a premature vacancy by one of our councilors last year; and Council thanks Bob for his time and commitment over the past year.

There are no changes to our Public Appointed Members of Council. Marie-Ann Bowden and Ray Mark continue on and Council greatly appreciates their ongoing advice and participation.

All three of our retiring Councilors are located in Saskatoon. Of the remaining Councilors, two are located in Saskatoon, and three in Regina.

At the time of printing of this report, the nominating committee has two members to recommend as nominees:

- Rob Beug (Regina - P3 Architecture)
- Bob Burnyeat (Saskatoon - AODBT)

Two additional nominees will be provided and called forward at the AGM, as a minimum of four nominees are required for membership consideration to fill the three vacant seats.

The requirement of Bylaw 5.01 to have at least two Councilors from each of Regina and Saskatoon is already met by the remaining Councilors. At the AGM Business Meeting each nominee will provide their credentials and their reasons for wishing to serve SAA. Additional nominations from the floor will be accepted.
MINUTES OF THE 2011 ANNUAL GENERAL MEETING OF THE SASKATCHEWAN ASSOCIATION OF ARCHITECTS

Saturday, May 14 2011
Regency Ballroom, Hotel Saskatchewan
Regina, Saskatchewan

Meeting Attendees:

REGISTERED VOTING MEMBERS:

Layne Arthur
Kirk Banadyga Roman
Bergerman Paul Blaser
Gary Cooper
Craig Cowan LeeAnn
Croft
Bob Croft
Willem de Lint
Kurt Dietrich
Tammi Denby
Alan Downing
Allan Duddridge
David C. Edwards
David W. Edwards
Dylan Elliott
Theodore Engel
Phil Evans
Bernard Flaman
Raymond Gosselin
Don Greer
Isaac Hayes
Keith Henry
Bianca Hilbert
Ben Hladun
Jason Hurd
Bill Hutchinson
Harry Jedlic
Kendall Jessiman
Jeff Jurzywiec
Patrick Kelly
Derek Kindrachuk
Heney Klypak
Paul Koopman
Ann March
John McGinn
Grant McKercher
Walter Mikulsky
Roger Mitchell
Frank Moore
Wes Moore
Bron Nurkowski
Ron Okumura
Charles Olbert
Reid Pattison
Len Pauls
Rory Picklyk
Raymond Plosker
Laura Plosz
Ted Rusick
Brian Saunders
Bill Schaffel
Tara Simmer
Troy Smith
Maurice Soulodre
Jeanna South
Reg Squires

NON-VOTING MEMBERS:

Lilia Buza, Pramod Dalvi, Dominador Daplas, Afsaneh Karamizadeh, William Kelly, Kirsten Mahan-Thompson, Laurie Njaa, Victoria Yong-Hing
1. Call to order

President Grant McKercher called the Annual General Meeting to order at 1:17pm

There were 66 of 95 Resident Registered Members of the Association present, which satisfies Bylaw 4.04 requiring quorum for the Annual General Meeting be 25% of members resident in the province, as well as a majority of the members of Council were present at the meeting.

2. President’s Welcome

President G. McKercher welcomed all those in attendance, and thanked Council for their service over the past year. Special thanks to outgoing Past-President Pat Kelly, and Secretary-Treasurer and Registrar Reg Squires for their service to Council. Councillor Wayne Zelmer will be retiring, and Bob Burnyeat will be assuming the rest of his Council term.

3. Acceptance of the agenda; Items to be added

There was a change to the three council nominees. Ray Plosker (SEPW Architecture Inc.) has stepped in for Rob Beug.

**Motion:** To accept the Agenda of the 2011 Annual General Meeting of the Saskatchewan Association of Architects
Moved by: P. Evans       Seconded by: D. Greer       Carried

4. Acceptance of the minutes of the 2010 Annual General Meeting, June 23 2010

**Motion:** To accept the Minutes of the 2010 Annual General Meeting of the Saskatchewan Association of Architects
Moved by: D.W. Edwards       Seconded by: D.C. Edwards       Carried
5. Introduction of new members

The SAA is experiencing positive growth in its membership numbers in general, with special note that the Association registered eight new Architects from the Internship Program since the last AGM.

NEW MEMBERS REGISTERED IN 2010:

Charl de la Harpe, Calgary  
John Miologos, Dublin  
Andrew Wallace, Saskatoon  
Christopher Babits, Lethbridge  
John Stark, Mississauga  
Craig Cowan, Saskatoon  
Daniel Reeves, Saskatoon  
David Norback, Minneapolis  
Martin Hill, Seattle  
Antoine El-Gemayel, Montreal  
Daniel Roach, Salem  
Marc Boutin, Calgary  
R. John Weselake, Salem  
Antonio Casola, Calgary  
Teunis Johannes Koppe, Calgary  
Louis Aussant, Saskatoon  
Christopher Roszell, Regina  
Gregory Hasiuk, Winnipeg  
John L. Murray, Red Deer  
Ernest Walter, Winnipeg  
Denis Rioux, Toronto  
John Pepper, Toronto  
W. Keith Rankin, Winnipeg  
Gail Littlewood, Toronto  
Kendall Jessiman, Vancouver  
Kenneth Grotsky, Toronto  
Roger A. White, Calgary  
Marcy Shelvey, Brandon  
Brian Shigetomi, Vancouver  
Ronald Poon, Calgary  
Steven Ho, Calgary  
Craig Webber, Red Deer  
David Cheetham, Red Deer  
Laura Plosz, Saskatoon  
Troy Smith, Saskatoon  
Shane Solomon, Winnipeg  
Gerald Shremschock, Columbus  
Scott Berger, Kinston  
Lawrence Malek, Toronto  
William Wilson, Whitby  
James Fantuz, Calgary  
Mitchell C. Smith, Bellevue  
Deni Poletti, Toronto  
Babak Eslahjou, Toronto  
Yenny Ng, Tustin  
Erfrey Tamon, Edmonton  
Neil Mackenzie, Calgary

NEW MEMBERS REGISTERED SINCE JANUARY 1, 2011:

Perry Bergum, Medicine Hat  
Theodore Engel, Saskatoon  
Brian Bengert, Edmonton  
Arthur Ferrari, Lethbridge  
Stephen W.K. Phillips, Toronto  
Robert Leduc, Baie D’Urfé  
Kenny P. Nichols, Salt Lake City  
Christopher Doerschlag, Dublin  
Michael A. Moxam, Toronto  
William Valentine, San Francisco  
Curtis A. Drlc, Calgary  
Layne Arthur, Regina  
Brian Fleener, Portland  
Stephen Dwoskin, Seattle  
Calvin P. Brook, Toronto  
Isaac Hayes, Saskatoon  
Vanessa Keilback, Regina  
Jason Hurd, Prince Albert  
LeeAnn Croft, Regina  
Daryl A. Procinsky, Edmonton  
Edward P. Zukowski, Calgary  
Timothy Visser, Calgary  
Bianca Hilbert, Saskatoon  
Tara Simmer, Saskatoon  
Mark Feldman, Markham  
Michaela Weiner, Markham  
Thomas Gafney, West Kelowna
INTERNS TO FULL MEMBERSHIP:

Layne Arthur, *Stantec Architecture Ltd.*, Regina
LeeAnn Croft, *Stantec Architecture Ltd.*, Regina
Dylan Elliott, *SEPW Architecture*, Regina
Isaac Hayes, *Isaac Hayes Architect*, Saskatoon
Bianca Hilbert, *P3A*, Saskatoon
Jason Hurd, *AODBT*, Prince Albert
Vanessa Keilback, *P3A*, Regina
Tara Simmer, *P3A*, Saskatoon

2011 SAA BURSARY WINNERS

SAA Council awarded two bursaries of $10,000 in 2011 to students studying Architecture, who would be returning to Saskatchewan for employment.

The 2011 Recipients are:

- Stephanie Neufeld
- Lori McGillivray

6. Memorial

Two members of the SAA passed away in the past year; and were recognized by their peers for their life's work. Ken McMillan, FRAIC and Life member of the SAA and RAIC was honoured by William Kelly.

Joseph Pettick, FRAIC and Life member of the SAA and RAIC was honoured by Brian Saunders.

7. Life Membership Nomination

James Youck spoke to the nomination of William F. Kelly, SAA (ret), FRAIC, for SAA Life membership.

Motion: To nominate William Kelly for Life membership in the SAA

Moved by: K. Wilson    Seconded by: W. de Lint

The ballot vote will occur at time of council vote.

8. Nominating Committee P. Kelly

Outgoing past-president Pat Kelly reported on the status of the 2011/12 Council and nominations. Public appointee Marie-Ann Bowden will be returning for a second term. Appointee Colin Anderson has served his maximum two terms. Ray Mark from PCL has agreed to serve as the SAA public appointee, pending approval from the government. The three council nominees to fill the two vacancies are:
• Paul Blaser
• Bernie Flaman
• Raymond Plosker

A special thank you to Ray Plosker for stepping in at the last minute, due to Rob Beug’s inability to let his name stand for Council at this time.

The first call for nominations from the floor was made.

9. Committee Reports

PRESIDENT - G. MCKERCHER

The President’s report can be found on page 8 of the Annual Report. A thank you to all who contributed to the SAA in the past year.

PRACTICE - J. JURZYNIEC

The Practice Committee report can be found on page 17 of the Annual Report.

Many thanks to all those who sit on the various affiliated sub committees, including, but not limited to: David W. Edwards, Phil Evans, Arnold Dobroskay, Bob Burnyeat, Alton Tangedal, John McGinn, Allan Duddridge.

EDUCATION - R. SQUIRES

The Education Committee report can be found on page 24 of the Annual Report.

A word of thanks to Ted Rusick for his ongoing contribution to the IAP program, in continuing to review all the experience hours submitted by Interns.

COMMUNICATION - P. KELLY

The Communication Committee report can be found on page 32 of the Annual Report.

Thanks to new member LeeAnn Croft for designing the centennial logo and to members for promoting the centennial initiatives, and thanks to Bob Croft and Charles Olfert for serving as Centennial committee chairs. Frank Korvemaker, SAA (Hon) noted the SAA had contributed a significant donation to the Saskatchewan Archives, and was thankful for the members in attendance at this year’s AGM for helping identify members in the photographs.

The SAA Centennial committee spoke to the planned events and initiatives, including the Centennial Legacy Plaque.
Colin Phillips, SAA(Ret) will be contacting firms interested in participating in the project. A listing of all the events and initiatives can be found at www.saskarchitects100.com

EXECUTIVE DIRECTOR - J. UNRAU

The Executive Director’s report can be found on page 12 of the Annual Report.

In her first full year in the position, J. Unrau noted the enjoyment of being involved in a small organization and the camaraderie therein. The Association is committed to proper preservation of its history, and building relationships with government and industry partners. The next major endeavour will be to accommodate the proposed changes to the national IAP and BEFA programs.

SECRETARY-TREASURER - R. SQUIRES

The Secretary Treasurer’s report can be found on page 10 of the Annual Report.
The 2010 Unaudited Statements can be found on page 49 of the Annual Report.

10. Acceptance of Reports

Motion: To accept the 2010 unaudited financial statement of the Saskatchewan Association of Architects
Moved by: B. Croft ►  Seconded by: A. Downing ►  Carried

Motion: To adopt the 2011 Operating Budget of the Saskatchewan Association of Architects
Moved by: D. Kindrachuk ►  Seconded by: P. Blaser ►  Carried

Motion: To accept the balance of the Committee Reports
Moved by: C. Tennent ►  Seconded by: D. Greer ►  Carried

11. Bylaw Amendments

The administrative bylaw amendments from the 2009 AGM are posted to the SAA website. The regulatory bylaws were not approved and are hereby re-presented at the 2011 AGM. All motions before the membership were included in the published Annual Report, page 61-72 circulated to all members prior to the meeting. No additional amendments have been received.

Motion: To accept the amendment of Bylaw No. 21 - Calculation of Fees by Time and Expenses resulting in the posted 2011 Professional Fees - Hourly Rates practice bulletin
Moved by: D. Greer ►  Seconded by: W. de Lint ►  Carried

Motion: To amend Bylaw No. 8.03 as requested by the Ministry of Justice
Moved by: J. Jurzyniec ►  Seconded by: B. Saunders ►  Carried
Motion: To amend Bylaw No. 31 - Fees as recommended by SAA Council
Moved by: P. Evans    Seconded by: C. Tennent    Carried

Discussion: An audit was done across Canada to compare fees across jurisdictions. Aside from Registered Architect dues, Fees have not increased since 1997.

Motion: To create new Bylaw No. 26.10 requiring liability insurance as prescribed by Council as per the wording and recommendation proposed by SAA Solicitor, Gary Bainbridge
Moved by: R. Picklyk    Seconded by: W. Moore    Carried

Discussion: Concern regarding members who do not have a Certificate of Practice. The SAA will remain diligent in ensuring that all practicing members do so with a Certificate of Practice, and proof of insurance for the 2012 renewal.

Motion: To have council adopt as a policy that every holder of a Licence to Practice shall provide the Council with confirmation of insurance as follows: a) insures the member against liability claims relating to the performance, or alleged performance, of professional services, b) is in the minimum amount of $250,000, inclusive of any one occurrence, and c) is provided by insurer(s) registered and licensed to provide such insurance in the province of Saskatchewan
Moved by: D. Greer    Seconded by: W. de Lint    Carried

Motion: To amend Bylaw No. 9.05 and insert Table 1.1 as per the wording and recommendation proposed by SAA Solicitor, Gary Bainbridge
Moved by: D. Greer    Seconded by: J. Youck    Tabled

Motion: To table the motion to amend Bylaw No. 9.05
Moved by: W. de Lint    Seconded by: B. Croft    Carried

Discussion: The leave policy did not address member issues regarding compassionate/medical leave that are generally not by choice and the limitations therein. Council is asked to rework the conditions/limitations of those leaves.

Motion: To amend Bylaw No. 9.04 as printed and previously passed at the 2009 AGM
Moved by: P. Evans    Seconded by: M. Soulodre    Carried

Motion: To amend Bylaw No. 9.01.4 as printed and previously passed at the 2009 AGM
Moved by: J. Jurzywiec    Seconded by: J. Youck    Carried

Motion: To amend Bylaw No. 10.01.1 as printed and previously passed at the 2009 AGM
Moved by: D. Greer    Seconded by: B. Croft    Carried

Motion: To amend Bylaw No. 10.02 as printed and previously passed at the 2009 AGM
Moved by: D. Kindrachuk    Seconded by: J. South    Carried

Motion: To amend Bylaw No. 10.04.1 as printed and previously passed at the 2009 AGM
Moved by: D. Greer    Seconded by: C. Tennent    Carried
**Motion:** To amend Bylaw No. 10.06 as per the wording and recommendation proposed by SAA Solicitor, Gary Bainbridge
Moved by: R. Picklyk  ►  Seconded by: W. Moore  ►  **Carried**

**Motion:** To amend Bylaw No. 11.02 as printed and previously passed at the 2009 AGM
Moved by: J. Youck  ►  Seconded by: W. de Lint  ►  **Carried**

**Motion:** To amend Bylaw No. 12.01.4 as printed and previously passed at the 2009 AGM
Moved by: B. Croft  ►  Seconded by: D. Greer  ►  **Carried**

Direction: To NOT delete Bylaw No. 12.01.7 as per the recommendation proposed by SAA Solicitor, Gary Bainbridge
Bylaw 12.01.7 will remain in place. No motion was required.

**Motion:** To amend Bylaw No. 12.02 as printed and previously passed at the 2009 AGM
Moved by: D. Greer  ►  Seconded by: J. Jurzyniec  ►  **Carried**

**Motion:** To amend Bylaw No. 12.03 as printed and previously passed at the 2009 AGM
Moved by: J. South  ►  Seconded by: D. Greer  ►  **Carried**

**Motion:** To amend Bylaw Nos. 32.03.1, .3 and .7 as per the recommendation proposed by SAA Solicitor, Gary Bainbridge
Moved by: W. de Lint  ►  Seconded by: K. Henry  ►  **Carried**

### 12. Election of Council Members

The final two calls for nominations from the floor were made, with no additional names coming forward.

**Motion:** To cease nominations for the positions on Council
Moved by: W. de Lint  ►  Seconded by: D. Greer  ►  **Carried**

The three candidates for the two vacancies on Council are:

- Paul Blaser
- Bernie Flaman
- Ray Plosker

The three candidates were each given the opportunity to address the membership.

**APPOINTMENT OF SCRUTINEERS:**

- Leslie Boyer, AGM Sponsor
- Natal Laycock, SAA Membership Services
ANNOUNCEMENT OF ELECTION RESULTS:

COUNCIL

Congratulations to new SAA Councillors:

- Paul Blaser
- Ray Plosker

Council position appointments will be made at the Council meeting immediately following the AGM.

LIFE MEMBERSHIP

Congratulations to William F. Kelly, who received a unanimous vote in favour of SAA Life Membership.

Motion: To destroy the ballots of the Life Membership and Council elections
Moved by: D.W. Edwards  ➤ Seconded by: H. Klypak  ➤ Carried

13. Appointment of accountants for the year ending December 31, 2011

Motion: To appoint Hergott Duval Stack as accountants for the year ending December 31st, 2011
Moved by: D.W. Edwards  ➤ Seconded by: F. Moore  ➤ Carried

14. Other Business

Recognition of outgoing Councillors

Outgoing Councillors Wayne Zelmer, Colin Anderson, Pat Kelly and Reg Squires were recognized for their service to the Association, and received a token thank-you gift of appreciation.

15. Adjournment

Motion: To Adjourn the 2011 SAA Annual General Meeting
Moved by: W. Moore

The SAA AGM was adjourned at 4:15pm.
FINANCIAL STATEMENTS
SASKATCHEWAN ASSOCIATION OF ARCHITECTS

FINANCIAL STATEMENTS
(unaudited)

DECEMBER 31, 2011
REVIEW ENGAGEMENT REPORT

To the Members of

Saskatchewan Association of Architects

We have reviewed the statement of financial position of Saskatchewan Association of Architects as at December 31, 2011 and the statements of operations, changes in members’ equity and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by management.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

SASKATOON, SASKATCHEWAN

March 13, 2012

Chartered Accountants
# SASKATCHEWAN ASSOCIATION OF ARCHITECTS

## STATEMENT OF FINANCIAL POSITION
(unaudited)

### DECEMBER 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$ 58,483</td>
<td>$ 79,686</td>
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<tr>
<td>Accounts receivable</td>
<td>7,610</td>
<td>37,535</td>
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<tr>
<td>Inventory</td>
<td>200</td>
<td>200</td>
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<tr>
<td>Investments</td>
<td>143,974</td>
<td>137,978</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>1,160</td>
<td>1,160</td>
</tr>
<tr>
<td>GST receivable</td>
<td>6,192</td>
<td>213</td>
</tr>
<tr>
<td></td>
<td>217,619</td>
<td>256,772</td>
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<tr>
<td>Capital assets (Note 3)</td>
<td>3,293</td>
<td>4,163</td>
</tr>
<tr>
<td></td>
<td><strong>$ 220,912</strong></td>
<td><strong>$ 260,935</strong></td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>$ 22,098</td>
<td>$ 2,152</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>-</td>
<td>87,666</td>
</tr>
<tr>
<td></td>
<td><strong>22,098</strong></td>
<td><strong>89,818</strong></td>
</tr>
<tr>
<td><strong>MEMBERS’ EQUITY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment in capital assets</td>
<td>3,293</td>
<td>4,163</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>195,521</td>
<td>166,954</td>
</tr>
<tr>
<td></td>
<td>198,814</td>
<td>171,117</td>
</tr>
<tr>
<td></td>
<td><strong>$ 220,912</strong></td>
<td><strong>$ 260,935</strong></td>
</tr>
</tbody>
</table>

Approved by the Board

__________________________
President

__________________________
Secretary-Treasurer

HERGOTT DUVAL STACK LLP


SASKATCHEWAN ASSOCIATION OF ARCHITECTS

STATEMENT OF OPERATIONS
(unaudited)

YEAR ENDED DECEMBER 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Annual dues</td>
<td>$323,330</td>
<td>$295,265</td>
</tr>
<tr>
<td>AGM revenue</td>
<td>$55,952</td>
<td>-</td>
</tr>
<tr>
<td>Other income</td>
<td>$54,653</td>
<td>$4,133</td>
</tr>
<tr>
<td>Other membership</td>
<td>$3,366</td>
<td>$1,021</td>
</tr>
<tr>
<td>Centenary book project</td>
<td>-</td>
<td>$6,546</td>
</tr>
<tr>
<td>Investment income (loss)</td>
<td>(40)</td>
<td>$3,957</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>$437,261</td>
<td>$310,922</td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Advertising and promotion</td>
<td>$6,032</td>
<td>$6,371</td>
</tr>
<tr>
<td>Advocacy</td>
<td>$64,376</td>
<td>($7,481)</td>
</tr>
<tr>
<td>Amortization</td>
<td>$870</td>
<td>$2,072</td>
</tr>
<tr>
<td>Annual general meeting</td>
<td>$59,435</td>
<td>$7,784</td>
</tr>
<tr>
<td>Bank charges</td>
<td>$4,760</td>
<td>$5,157</td>
</tr>
<tr>
<td>CALA assessments</td>
<td>$18,531</td>
<td>$18,799</td>
</tr>
<tr>
<td>Council</td>
<td>$13,458</td>
<td>$28,074</td>
</tr>
<tr>
<td>Interprovincial meeting</td>
<td>$14,111</td>
<td>$1,995</td>
</tr>
<tr>
<td>Member</td>
<td>$17,994</td>
<td>$6,171</td>
</tr>
<tr>
<td>Office</td>
<td>$12,326</td>
<td>$12,575</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>$345</td>
</tr>
<tr>
<td>Professional fees</td>
<td>$12,264</td>
<td>$13,388</td>
</tr>
<tr>
<td>RAIC 2010</td>
<td>$5,736</td>
<td>($4,719)</td>
</tr>
<tr>
<td>Rent (net)</td>
<td>$24,660</td>
<td>$22,950</td>
</tr>
<tr>
<td>Salaries and employee benefits</td>
<td>$141,551</td>
<td>$119,660</td>
</tr>
<tr>
<td>Scholarships and awards</td>
<td>$12,515</td>
<td>$52,918</td>
</tr>
<tr>
<td>Utilities (net)</td>
<td>$945</td>
<td>$880</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$409,564</td>
<td>$286,939</td>
</tr>
<tr>
<td><strong>Excess of revenues over expenditures</strong></td>
<td>$27,697</td>
<td>$23,983</td>
</tr>
</tbody>
</table>

HERGOTT DUVAL STACK LLP
SASKATCHEWAN ASSOCIATION OF ARCHITECTS

STATEMENT OF CHANGES IN MEMBERS' EQUITY
(unaudited)

YEAR ENDED DECEMBER 31, 2011

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Balance,</td>
<td>Excess of revenues</td>
<td>Purchase of capital</td>
<td>Amortization</td>
<td>Balance, end of year</td>
</tr>
<tr>
<td></td>
<td>beginning of year</td>
<td>over expenditures</td>
<td>assets</td>
<td></td>
<td>of year</td>
</tr>
<tr>
<td>Invested in capital</td>
<td>$ 4,163</td>
<td>$ -</td>
<td>$ -</td>
<td>$ (870)</td>
<td>$ 3,293</td>
</tr>
<tr>
<td>assets</td>
<td>166,954</td>
<td>27,697</td>
<td>-</td>
<td>870</td>
<td>195,521</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$ 171,117</td>
<td>$ 27,697</td>
<td>-</td>
<td>$ -</td>
<td>$ 198,814</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2010</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Balance,</td>
<td>Excess of revenues</td>
<td>Purchase of capital</td>
<td>Amortization</td>
<td>Balance, end of year</td>
</tr>
<tr>
<td></td>
<td>beginning of year</td>
<td>over expenditures</td>
<td>assets</td>
<td></td>
<td>of year</td>
</tr>
<tr>
<td>Invested in capital</td>
<td>$ 4,668</td>
<td>$ -</td>
<td>$ 1,567</td>
<td>$ (2,072)</td>
<td>$ 4,163</td>
</tr>
<tr>
<td>assets</td>
<td>142,466</td>
<td>23,983</td>
<td>(1,567)</td>
<td>2,072</td>
<td>166,954</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$ 147,134</td>
<td>$ 23,983</td>
<td>-</td>
<td>$ -</td>
<td>$ 171,117</td>
</tr>
</tbody>
</table>

HERGOTT DUVAL STACK LLP
### SASKATCHEWAN ASSOCIATION OF ARCHITECTS

**STATEMENT OF CASH FLOWS**
(unaudited)

**YEAR ENDED DECEMBER 31, 2011**

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash flows from operating activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Excess of revenues over expenditures</td>
<td>$27,697</td>
<td>$23,983</td>
</tr>
<tr>
<td>Item not affecting cash</td>
<td>870</td>
<td>2,072</td>
</tr>
<tr>
<td>Amortization</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net change in non-cash working capital items:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash - restricted</td>
<td>-</td>
<td>6,546</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>29,925</td>
<td>(29,269)</td>
</tr>
<tr>
<td>GST receivable</td>
<td>(5,979)</td>
<td>(213)</td>
</tr>
<tr>
<td>Accounts payable</td>
<td>19,946</td>
<td>(1,028)</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>(87,666)</td>
<td>(24,170)</td>
</tr>
<tr>
<td>GST payable</td>
<td>-</td>
<td>(4,982)</td>
</tr>
<tr>
<td>Deferred contributions related to Centenary fund</td>
<td>-</td>
<td>(6,546)</td>
</tr>
<tr>
<td></td>
<td>(15,207)</td>
<td>(33,607)</td>
</tr>
<tr>
<td><strong>Cash flows from investing activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of capital assets</td>
<td>-</td>
<td>(1,567)</td>
</tr>
<tr>
<td>Purchase of investments</td>
<td>(5,996)</td>
<td>(155,000)</td>
</tr>
<tr>
<td>Proceeds from sale of investments</td>
<td>-</td>
<td>129,734</td>
</tr>
<tr>
<td></td>
<td>(5,996)</td>
<td>(26,833)</td>
</tr>
<tr>
<td><strong>Net decrease in cash during the year</strong></td>
<td>(21,203)</td>
<td>(60,440)</td>
</tr>
<tr>
<td><strong>Cash, beginning of year</strong></td>
<td>79,686</td>
<td>140,126</td>
</tr>
<tr>
<td><strong>Cash, end of year</strong></td>
<td>$58,483</td>
<td>$79,686</td>
</tr>
</tbody>
</table>

**Supplemental disclosure of cash flow information**

Interest paid

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest paid</td>
<td>$375</td>
<td>$254</td>
</tr>
</tbody>
</table>
SAKSKTCHEN ASSOCIATION OF ARCHITECTS

NOTES TO THE FINANCIAL STATEMENTS
( unaudited )

DECEMBER 31, 2011

1. Nature of organization

The mandate of the Saskatchewan Association of Architects (the "Association") is to ensure the protection of the public interest and to regulate and advance the profession of architecture in the province of Saskatchewan. The Association is exempt from income taxes under section 149 of the Income Tax Act.

2. Significant accounting policies

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. The significant policies are detailed as follows:

Investments
The Association follows the cost method of accounting for its investments, written down for any impairment in value that is considered other than temporary.

Capital assets
Capital assets are recorded at cost. The Association provides for amortization using the declining balance method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Equipment

20% - 45%

Capital disclosures
In accordance with CICA Handbook section 1535 “Capital Disclosures”, for non-publicly accountable enterprises, the Association is required to disclose: i) externally-imposed restrictions on capital; ii) whether the restrictions were complied with; and, iii) the consequences if they are not complied with. The Association has no externally-imposed restrictions on capital.

Revenue recognition
The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable when the amount to be received can be reasonably estimated and collection is reasonably assured.
SASKATCHEWAN ASSOCIATION OF ARCHITECTS

NOTES TO THE FINANCIAL STATEMENTS
(unaudited)

DECEMBER 31, 2011

2. Significant accounting policies (continued)

Financial reporting for not-for-profit organizations
The Accounting Standards Board ("AcSB") has approved a new framework for not-for-profit organizations that is based on existing generally accepted accounting principles and incorporates the 4400 series of standards which relate to situations unique to the not-for-profit sector. The new standards are available as of December 31, 2010 as Part III of the Canadian Institute of Chartered Accountants ("CICA") Handbook - Accounting and are effective for reporting periods beginning on or after January 1, 2012. The impact of the changes to the organization's financial statements has not yet been determined.

3. Capital assets

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cost</td>
<td>Accumulated amortization</td>
</tr>
<tr>
<td>Equipment</td>
<td>$31,078</td>
<td>$27,785</td>
</tr>
</tbody>
</table>

4. Financial instruments

Fair value
The Association's financial instruments include cash, accounts receivable, investments and accounts payable. The carrying value of these instruments approximates their fair value due to their short-term maturities.

Interest rate risk
The Association is exposed to interest rate risk on its investments, as the cash flows received on the investments will fluctuate as a result of changes in market rates. As well, a change in market interest rates will have a direct effect on the fair value of some investments.

5. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year excess of revenues over expenditures.
BYLAW AMENDMENT

PROFESSIONAL FEES

Hourly Rates

In accordance with Bylaw 21.01, members are notified of the annual adjustment to be applied to fees billed by hourly charges. Table ‘A’ attached specifies these.

These have been indexed to the Government of Saskatchewan, Bureau of Statistics Ministry of Finance. Consumer Price Index change (January 2012/January 2011) is 2.3%.

As there is no specific direction in Bylaw 21, the adjustment is effective immediately.

Pending ratification at the May 5, 2012 AGM, Bylaw 21 will read as follows:

BYLAW No. 21 —

CALCULATION OF FEES BY TIME AND EXPENSES

21.01 As an alternative to the percentage of the cost of the work, the fees to be charged shall be based on the time and expenses expended, according to the records of the architect. It is recommended that the charges shall be at a rate of not less than $156 per hour, plus approximately 5% per full year of the architect’s post-registration experience, to a maximum of $234, with the hourly rate to be indexed to the consumer price index for the personal service of the architect plus disbursements and salaried costs at 3.0 times the payroll. “Payroll” shall include the salary of the architect’s personnel engaged on the project, plus the architect’s cost of mandatory and customary contributions and benefits related thereto, which include all contributions made with respect to Workers’ Compensation, Employment Insurance, Canada Pension and all other statutory benefits and shall include sick leave, holidays, vacations, pensions and the like. “Disbursements” shall include the design and general review of all engineering services including structural, mechanical, electrical and the like. Where an architect is consulted with regard to matters of which he/she has special knowledge and experience the recommended rate for such consultation is 1.25 times the calculated fee rate.

Table ‘A’ - Hourly Fees

<table>
<thead>
<tr>
<th>YEARS EXPERIENCE</th>
<th>RECOMMENDED FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$156</td>
</tr>
<tr>
<td>2</td>
<td>$163</td>
</tr>
<tr>
<td>3</td>
<td>$171</td>
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