

# 2010 ANNUAL REPORT



THE SASKATCHEWAN  
ASSOCIATION OF ARCHITECTS



THE SASKATCHEWAN  
ASSOCIATION OF ARCHITECTS





**TABLE OF CONTENTS**

---

Conference Program of Events ..... 3  
 Meeting Agendas ..... 5

**Executive Reports**

President ..... 8  
 Secretary - Treasurer ..... 10  
     - Proposed budget for 2011 ..... 10  
 Executive Director ..... 12  
 Membership Coordinator ..... 13

**Committee Reports**

Committee Structure ..... 16

**Practice**

Practice Committee ..... 17  
 Interprovincial Relations ..... 18  
 Saskatchewan Construction Panel ..... 19  
 Saskatchewan Bid Depository Inc. .... 21  
 Municipal Heritage Advisories ..... 22/23

**Education**

Education Committee ..... 24  
 Internship in Architecture Program ..... 24  
 Syllabus ..... 25  
 Senate ..... 28  
 SIAST ..... 31

**Communications**

Communications Committee ..... 32  
 Design Council/Prairie Design Awards ..... 32  
 RAIC ..... 34  
 RAIC /SAA 2010 Festival of Architecture ..... 37  
 School of Architecture ..... 39  
 SAA Centennial Celebrations ..... 40

**Nominations**

Incoming Council ..... 41

**Minutes of the 2010 Annual General Meeting**

..... 42

**2010 Financial Statements**

..... 49

**Bylaw Amendments**

..... 61





SASKATCHEWAN ASSOCIATION *of* ARCHITECTS  
 1911-2011 | CELEBRATING 100 YEARS

Conference & AGM • May 12-14, 2011 • Hotel Saskatchewan, Regina



**CONFERENCE PROGRAM OF EVENTS**



THE SASKATCHEWAN  
 ASSOCIATION OF ARCHITECTS

**Thursday May 12**

- 2 pm**                      **SAA Council Meeting**  
 Main Boardroom, Floor 3, Stantec
  
- 6 - 7:30 pm**            **Registration**  
 Hotel Saskatchewan Lobby
  
- 7 - 9 pm**                **Opening Reception**  
 Tapas and beer pairings at Beer Brothers  
*Sponsored by Business Furnishings*
  
- 10 pm**                  **Hospitality Room**  
 Plaza Club Lounge, Hotel Saskatchewan



**Friday May 13**

- 7 - 8 am**                **Registration**  
 Convention Floor Lobby
  
- 7 - 8 am**                **Breakfast**  
 Regency Ballroom
  
- 8 am - 5 pm**           **RAIC Core Learning Course, SDCB 303:**  
**Net-Zero Buildings: High Performance Enclosure Design**



*Dr. Raymond J. Cole, Professor, School of Architecture and Landscape Architecture, University of British Columbia*  
*Dr. John Straube, Associate Professor, Department of Civil engineering and the School of Architecture, University of Waterloo, Principal, Building Science Corporation*

Regency Ballroom

(Continued)

<b>10-10:15 am</b>	<b>Coffee Break</b> <i>Sponsored by Brock White</i>	
<b>12 - 1 pm</b>	<b>Lunch</b> Regency Ballroom	
<b>2:30 pm</b>	<b>Refreshment Break</b> <i>Sponsored by D2 Construction</i>	
<b>6 pm</b>	<b>RAIC Fellows Dinner</b> Golf's Steakhouse	
<b>10 pm</b>	<b>Hospitality Room</b> Plaza Club Lounge, Hotel Saskatchewan <i>Sponsored by Granite Transformations</i>	
<b><u>Saturday May 14</u></b>		
<b>7:30 - 9 am</b>	<b>Registration</b> Convention Floor Lobby	
<b>7:30-9am</b>	<b>Breakfast</b> Regency Ballroom <i>Sponsored by Plasti-Fab</i>	
<b>9 am - 12 pm</b>	<b>Member Forum</b> Regency Ballroom  Panel Discussion with Invited guests from Government & Industry Open Mic Q&A	
<b>10:30 - 10:45 am</b>	<b>Coffee Break</b> <i>Sponsored by Fero</i>	
<b>12 - 1 pm</b>	<b>Lunch</b> Regency Ballroom	
<b>1:15 pm</b>	<b>SAA AGM</b> Regency Ballroom	
<b>2:30 pm</b>	<b>Refreshment Break</b> <i>Sponsored by Wallace Construction</i>	
<b>3:30 - 4:30 pm</b>	<b>SAA Incoming Council Meeting</b> Regency Ballroom	
<b>6 pm</b>	<b>Champagne Reception</b> RCMP Heritage Center	
<b>7 pm</b>	<b>President's Dinner</b> Dinner with wine flights by The Willow on Wascana	



## ANNUAL GENERAL MEETING | MAY 14, 2011

---

May 14, 2011 | Hotel Saskatchewan, Regina, Saskatchewan  
1:15 pm

### **Agenda**

Chairperson: Grant McKercher

1. Call to Order
2. President's Welcome
3. Acceptance of the Agenda; Items to be added
4. Acceptance of the Minutes of the 2010 Annual General Meeting, June 23, 2010
5. Introduction of New Members
6. Memorial
  - .1 Ken McMillan
  - .2 Joe Pettick
7. Life Membership Nominee - Vote
  - .1 William F. Kelly
8. Nominating Committee Report & Introduction of Council Member Nominees
  - .1 Public Appointees
  - .2 Introduction of Nominees
    - Rob Beug*
    - Paul Blaser*
    - Bernie Flaman*
9. Reports
  - .1 President's Report
  - .2 Practice Committee Report
  - .3 Education Committee Report
  - .4 Communication Committee Report
  - .5 Executive Director Report
  - .6 Secretary-Treasurer's Report
10. Acceptance of Reports
11. Bylaw Amendments
12. Election of Council Members
13. Appointment of Accountants for the year ending December 31, 2011
14. Other Business
15. Adjournment







# EXECUTIVE REPORTS

## **PRESIDENT**

---

### ***Grant McKercher***

Dear Members,

Welcome to our Centennial AGM! The AGM events have been specially planned in recognition of the 100 years of the SAA, and I am very pleased that you have joined us for the festivities.

Volunteering gives Councilors the opportunity to get to know one another away from the typical business setting of competing for work. It is such a pleasure to meet other architects with similar interests and thoughts on the profession. If there is one outstanding reason why becoming a Councilor can be soundly recommended, the reward of knowing one's peers is it.

Over the past few years, my privilege has been to work closely with Pat Kelly, Past President, and Reg Squires, Secretary-Treasurer. The events in the SAA office have required cohesiveness amongst our three-person executive that has evolved into the most respectful and meaningful relationships that I've had on Council.

As President, Pat led us through the hiring of our new Executive Director and the many associated issues within the office. Reg and I were pleased to support Pat fully during that period of change, and Pat has been a very committed Past President, taking on committee responsibilities in addition to being an active voice on Council.

Reg led the restructuring of the SAA's accounting practices, policies, reserve analysis, and accounting software use. This has been an intense and long process that will be fully realized with the financial reporting at the 2012 AGM. Reg's willingness to re-assess working policies has led to many workflow improvements and greater integrity in our financial reporting.

Our informal executive has now grown to include Janelle Unrau, Executive Director. From the day Janelle started, things have not been the same at the SAA. Janelle's background in other sectors has been important in bolstering our desire to better liaise with government and understand important bureaucratic processes. Our re-voting on the 2009 Bylaw amendments at this AGM has been made possible through Janelle's diligent work.

We are all very pleased that Natal's commitment to the SAA remained sound throughout the events of last year and has played a formative role in the restructuring of our office practices.

There are a number of initiatives the SAA is now taking part in that are relatively new in their intensity and the degree of participation required. CALA, the Canadian Architectural Licensing Authorities, is the committee of the provincial Presidents. CALA has been active for only a few years now and the disposition of the provincial associations is currently quite collaborative. The SAA now attends approximately four meetings per year for CALA and Architecture Canada, and in-between there are many requests for funding and for review and agreement on new documentation, such as the national and international efforts on reciprocity and labor mobility. Architects are historical leaders in both areas and our achievement is seen by government as a model for the other professions.

The most significant such effort is the BEFA program (Broadly Experienced Foreign Architect). Of particular interest



currently is the BEFA "Competency-Based Assessment Matrix", a matrix describing the skills and competencies expected of an architect eligible for registration. This matrix has the potential to become a future benchmark not only for BEFA, but also the IAP (Internship in Architecture Program), ExAC, CES (Canadian Educational Standard), university curricula, and our professional continuing education system.

The RAIC Syllabus program remains unstable, yet the studio coordinators are seeing their students through the program. The SAA was instrumental in persuading Architecture Canada to renew its failing relationships with the Syllabus coordinators at the fall CALA/RAIC meeting in Halifax. We are pleased to see that Architecture Canada is moving forward and has made significant changes to date in their approach to the Syllabus program. Architecture Canada is now engrossed in building an online educational support system for Syllabus and BEFA through Athabasca University in Alberta.

Potential for a new School of Architecture in the province has the attention of membership, and we have strong representation at the early stages of the initiative. Along with a handful of SAA members, our regional RAIC Coordinator, Charles Olfert has been volunteering his time in support of the U of S initiative and the U of S agreed to give the SAA a seat on their School of Architecture Committee, held by Rory Picklyk. With both Rory and Charles participating we are pleased to support the U of S goal of a new school in Saskatchewan.

From a regulatory perspective, it is now time to open our Act and make the modifications required to allow the SAA to accept new members under the new BEFA program. Opening our Act requires the ear of government and the SAA has been progressively more adept at liaising with the provincial Ministries. In concert with the amendments to the Act, an internal review of our Bylaws will be undertaken by the 2011-2012 SAA Practice Committee.

Everything we wish to accomplish through our council, committees, events, and sponsorship, happens because our members are volunteering. We are a self-funded association of peers and our elected Council is the face of our membership. Looking forward to the coming year, I ask you to remember the importance of the SAA to your livelihood, volunteer your time, and allow your employees the opportunity to commit their time in support of the Saskatchewan Association of Architects.

## SECRETARY-TREASURER

---

*Reg Squires*  
*Jeff Howlett*

### **SAA Operating Budget**

---

	<b>2011 Budget</b>	<b>2010 Unaudited Accruals</b>
Total Dues	\$288,660	\$296,165
Total Other Revenue	\$107,350	\$30,375
<b>TOTAL REVENUE</b>	<b>\$396,010</b>	<b>\$326,540</b>
Total Salary & Benefits	\$120,180	\$119,660
Total Office & Administration	\$62,057	\$57,366
Total Council Expense	\$61,165	\$28,074
Total Interprovincial	\$26,958	\$22,754
Total Other Expenses	\$125,650	\$74,703
<b>TOTAL EXPENSE</b>	<b>\$396,010</b>	<b>\$302,557</b>



Revenue from membership dues is anticipated to be similar to the 2010 revenue. Fees to members have been maintained at 2010 amounts. An increase in membership fees for 2012 is anticipated including fees such as registration fees, firm fees and student fees as they have not been increased since 1997.

The SAA continues to collect a special levy to support the student bursary program. This program is ongoing and is intended to be revenue neutral. Four \$10,000 bursaries were awarded in 2010.

The large increase in 'Other Revenue' is explained by two factors. The lack of AGM registration fees in 2010 reduced the income in this category for that year. Secondly we anticipate increased sponsorship revenue related to centennial events.

The SAA Council has approved several initiatives this year which have resulted in increases on the expense side of the budget. These budgeted initiatives include:

***Brand Refresh and Website update***

\$25,000

***Demographic Study***

\$5,000

***Abonar Business Case Support (School of Architecture)***

\$5,000

***Centennial Projects***

\$92,700

The Centennial Projects are intended to be close to revenue neutral with additional sponsorship income offsetting the majority of the costs to be incurred.

The member's equity position based on the unaudited 2010 Financial Statement is \$166,954. This represents an increase of ~\$22,000 over 2009 and is the result of increased membership dues and a successfully run RAIC national convention which profit shared with the SAA. As a non-profit organization the SAA is allowed to maintain assets representing about 66% of yearly expenses. We are currently well under this threshold but still in a good financial position.

## EXECUTIVE DIRECTOR

---

### *Janelle Unrau*

It has been my pleasure to join and participate with the Saskatchewan Association of Architects at a significant point in the Association's life. Nearly one year ago, the SAA successfully hosted the 2010 SAA - RAIC Conference and Festival of Architecture. One hundred years ago, the Association was formed. Celebratory activities and events during 2011 will showcase provincial architecture, celebrate the profession and implement legacy projects to impact future generations. Council is supporting several strategic initiatives that will appropriately launch the SAA's next 100 years. They have a keen vision for the future and through these initiatives they hope to strengthen and grow the profession in Saskatchewan.

This has been a year of learning. My activities have centered around supporting the work of Council and the Association, delving into administrative and regulatory details and implementing efficiencies. Strategic working relationships are being built with government, provincial associations of related industry, provincial/territorial counterparts of the Canadian Architectural Licensing Authority (CALA), as well as the national bodies: Architecture Canada|RAIC and Canadian Architectural Certification Board. I'm very pleased that Natal Laycock, SAA Membership Services Coordinator, assumed a leadership role on CALA's National Task Force for Further Harmonization of Continuing Education across Canada. I have participated in several meetings with government this past year striving to build strong foundational connections. I, along with several council members, have met with the Ministry of Government Services laying the groundwork for better information sharing and future working relationships. When interacting with our strategic partners, I respect the opportunity to represent the SAA fully and aptly. Thank you for your trust.

In 2012, the Pan-Canadian Framework for Assessment and Recognition of Foreign Qualifications will be put in place by provincial/territorial architectural associations through our Broadly Experienced Foreign Architect (BEFA) program. David W. Edwards, National BEFA Task Force chair and I are working closely with the Ministry for Advanced Education, Employment and Immigration (AEEI) to fulfill requirements in Saskatchewan as well as Canada. The SAA currently has a funding request to AEEI to support our provincial activities necessary for successful education and implementation.

The SAA currently has three active discipline files. The committees are diligently performing their work around these files. Although this is an uninvited task, it is work we hold in high regard as a self-regulating association.

The need to educate the public and to advocate for the profession is ever present. The SAA sponsors Great Places, participates on the Saskatchewan Construction Panel and is a member of the Saskatchewan Construction Association Advisory Panel. I was pleased to participate this past January at the Saskatchewan Chapter Council of Educational Facility Planners International Conference in Regina, speaking on "How to Choose an Architect". The SAA is working with a marketing firm to refresh our brand and update our web presence. A demographic and labour market study will be completed this year, providing a tool for the SAA to tangibly communicate the need to grow the profession in Saskatchewan.

I have truly enjoyed my first year with the SAA and would like to extend a heartfelt thank-you to Natal, Council and SAA membership for the warm welcome, patience and support. I am in awe of the energy and passion you have for your work and profession. I look forward to supporting the SAA in its future endeavors.



## MEMBERSHIP SERVICES

*Natal Laycock*

### **Membership status as of December 31, 2010**

	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
Registered Members	277	239	215	187	175
Resident	92	87	80	81	79
Non-Resident	185	152	135	106	96
Associated Members	5	5	3	4	3
Leave of Absence	1	2	4	2	2
Non-Practicing	10	9	8	8	9
Life Members	9	7	8	8	7
Honorary Members	4	4	4	4	4
Total	306	266	242	213	200
Firms	150	149	127	107	105

The Association continues to see steady growth in its membership. 2010 saw 48 new and reinstated Architects, 8 more than the previous year. Although there was modest growth in Resident membership, the bulk of the growth still comes from out-of province Architects.







# REPORTS OF THE PRACTICE, EDUCATION, COMMUNICATION AND NOMINATIONS COMMITTEES

## THE SASKATCHEWAN ASSOCIATION OF ARCHITECTS

---

### 2010/2011 Committee Structure

#### Council:

President 2010/11 .....	Grant McKercher
1st Vice President.....	Jeff Jurzyniec
2nd Vice-President .....	Bob Croft
Secretary-Treasurer.....	Reg Squires
Councilor.....	Wayne Zelmer
Councilor.....	Jeff Howlett
Councilor.....	Ted Rusick
Past-President .....	Pat Kelly
Public Appointee.....	Colin Anderson
Public Appointee.....	Marie-Ann Bowden
Executive Director.....	Janelle Unrau
Executive Committee .....	G. McKercher / P. Kelly
1st Vice-President.....	J. Jurzyniec
Finance.....	R. Squires
Registrations.....	R. Squires
Complaints .....	Executive
Discipline.....	Executive

#### Practice..... **J. Jurzyniec/B. Croft**

Interprovincial .....	D.W. Edwards
Construction Panel.....	D.W. Edwards/P. Evans
SK Building & Access Standards Appeals.....	A. Dobroskay
SBDI.....	B. Burnyeat/A. Tangedal
Municipal Heritage.....	J. McGinn/A. Duddridge

#### Education..... **R. Squires/T. Rusick**

Internship in Architecture Program.....	T. Rusick
RAIC Syllabus Coordinators .....	D. Greer/B. Croft
Senate - U of S.....	A. March
Senate - U of R.....	B. Saunders
SIAST .....	J. Wotherspoon

#### Communication..... **W. Zelmer/P. Kelly**

Design Council.....	J. Howlett
Prairie Design Awards.....	J. Howlett
RAIC .....	C. Olfert
RAIC 2010 Festival .....	D. Greer / A. March
Saskatchewan School of Architecture.....	C. Tennent / R. Picklyk
Nominations Committee.....	P. Kelly



## PRACTICE COMMITTEE

---

**Bob Croft**  
**Jeff Jurzyniec**

Again this year, the Practice Committee was regularly engaged throughout the year to advise on a range of practice and registrations issues, ranging from bylaw interpretations, national reports and initiatives, to member practice concerns. In addition to these ongoing tasks, the Practice Committee was directly involved or actively monitored the following initiatives.

### ***RCMP Reference Evaluation Process***

A representative of the RCMP submitted a new process for reviewing references that they wanted to use; it scored the proponent references by: budget management; schedule management; communication/ collaborative team work; client satisfaction.

The practice committee reviewed the formatting and concurred that the prescribed process seemed fair and reasonable, and assumed it reasonable that any client would engage a similar review of references, and therefore saw no issues with it.

### ***CHOP Access to Membership***

The practice committee reviewed a proposal to provide access to the CHOP documents through the SAA membership via a fee through the RAIC. The committee is awaiting further information regarding how this would be structured before a decision is made.

### ***Monitoring of BEFA***

The practice committee acted on behalf of council to review preliminary documentation on the Broadly Experienced Foreign Architect Program (BEFA). Since that review last year, the program is being further developed under the direction of the BEFA Task Force. Council is cooperating with requests through CALA to provide input into the processes, and expects more information to come out in the coming year.

### ***Bylaw Change Process***

Background: A few months after the 2009 AGM, Council was informed that not all the Bylaw changes approved by membership were accepted by Government. The government's reasoning was that some changes in wording were required, and that the SAA would need to follow a different process for the submission of changes to government. This slowed our implementation of Mandatory Insurance and the new Leave Policy, amongst other member approved changes.

Since starting her role as Executive Director, Janelle Unrau has been following through on the required process. The first step involved consulting the Association's legal counsel regarding the requested changes put forth by government. The Practice Committee was then engaged to review the recommendations for compliance to the intent of the changes. As part of this process, wording has been modified from the originally submitted text approved at the 2009 AGM; therefore, it is anticipated that the revised wording will need to be brought back to the membership for review prior to being resubmitted to the approving agency.

The process has been long and winding; however, council now has a better understanding of the requirements of submittals, as now enforced, which should aid in expediting future changes.

### ***Formation of Disciplinary Committee***

Council, this year, was faced with complaints regarding member actions which necessitated the formation of committees related to the independent review and potentially disciplinary action of members. Although the practice committee is not directly involved in the review of these matters, they were involved in the recommendation of members for inclusion on these committees.

### ***Thank You's***

The Practice Committee would like to thank those who served on the various sub-committees related to practice during the past year. These include David W. Edwards - Interprovincial; David W. Edwards, Phil Evans - Construction Panel; Bob Burnyeat, Alton Tangedal - S.B.D.I.; John McGinn, Allan Duddridge - Municipal Heritage Advisory Boards.

## ***Interprovincial/Canadian Architectural Licensing Authorities (CALA)***

---

### ***David W. Edwards***

This has been a busy year for all of the CALA members. The Presidents and Executive Directors of the eleven jurisdictions, have met three times this year and have directed a number of Task Forces and Committees to work on behalf of the Architectural Profession.

### ***International Relations Committee***

This committee is working on a new inter-recognition agreement with NCARB that recognizes both professions have equal standing. At present the existing agreement requires that the member must have completed the required IAP, passed the ARE and hold a degree from a recognized Education Facility. Once negotiated, which are in the early stages, it will simply recognize that a licensed Architect in each jurisdiction can apply to work in either country.

They have also concluded a Tri National Agreement with Mexico and the United States that recognizes each other after ten years of post graduate work in a responsible role.

The IRC is working with both the Asia Pacific Rim countries and the Architects Council of Europe to determine what steps would be required to develop an agreement with these countries.

### ***Canadian Exam Committee***

The exam has completed three sittings since it started with an average pass rate in the mid 70%. They are currently developing new questions and are working to see if the exam can be offered more than once a year. The exam questions need constant updating to be current with current codes and standards of practice.

### ***Canadian Architectural Certification Board Standing Committee***

This is an ongoing committee that is currently working on the conditions and procedures for the accreditation of the Schools of Architecture, having recently completed work on the student performance criteria. In the last year they also completed work on the Canadian Educational Standard.



### ***BEFA Task Force***

This task force was set up last year to develop a process to recognize Broadly Experienced Foreign Architects (BEFA) who wish to reside and practice in this country. The Federal Government had selected Architects as one of the seven professions to be part of the first stage under the immigration policy process. The Committee made a presentation to the Government and received a grant of approximately \$1.6 million to be spent over the next two years to develop a process. Part of the money is going to the syllabus program to develop some of the courses at Athabasca University. The committee started last August with the development of an outcomes based assessment that list all tasks, responsibilities, knowledge and professional requirements called the 'matrix' which is now being reviewed and tested in various pilot projects. The project is scheduled to be complete by March of 2012.

### ***Intern Architect Program***

The committee working on this is looking at the reporting system and the number of hours that each graduate has to undertake in each category. It is currently looking to reduce the number of discretionary hours and is due to report in October.

Thanks should be given to Grant McKercher and Janelle Unrau who represented Saskatchewan at these meetings and read through a pile of reports. You will hear more from them in their reports and if there are questions I would be happy to try and answer them.

## ***Saskatchewan Construction Panel***

---

***David W. Edwards***

***Phil Evans***

The Saskatchewan Construction Panel (SCP) was re-focused during 2009 and SAA Council agreed to participate in order to maintain a dialogue between industry and government. The SCP is co-chaired by Warren Michelson, MLA, Moose Jaw North and Michael Fougere, Saskatchewan Construction Association.

SCP Mandate: The Saskatchewan Construction Panel is to act as a forum for business, labour, professional organizations and government to share information and work on projects in support of a stable and healthy Saskatchewan construction industry.

### ***SCP Purpose:***

- To inform government of the challenges and plans of the industry participants
- To provide MLA's and government officials with a broad understanding of the construction industry
- To provide a forum for government to discuss issues with the construction industry at an early stage
- To inform industry of the status of government projects
- To identify and work on projects of common interest.

***Membership in the SCP includes:***

- APEGS
- Consulting Engineers of Saskatchewan
- Crown Investment Corporation of Saskatchewan
- Enterprise Saskatchewan
- Interior Designers Association of Saskatchewan
- Ministry of Advanced Education, Employment and Labour (OH&S)
- Ministry of Education
- Ministry of Government Services
- Ministry of Highways & Infrastructure
- Saskatchewan Apprenticeship and Trade Certification Commission
- Saskatchewan Association of Architects
- Saskatchewan Buildings & Construction Trades Council
- Saskatchewan Construction Association
- Saskatchewan Heavy Construction Association
- Saskatchewan Housing Corporation
- SaskEnergy
- SaskPower

***The following were previously identified as the top three issues for the SCP:***

- Attracting young people to the trades, construction professions, etc.
- Capacity of design community to meet needs of industry (e.g. pace of tendering)
- Training requirements

The above issues were delegated to three subcommittees: Demand, Capacity and Processes for Excellence. The subcommittees generally met monthly throughout the year. Dave participated in the Demand and Processes for Excellence subcommittees and Phil participated in the Capacity subcommittee. Eventually the Capacity and Demand subcommittees were merged. The subcommittees have created draft reports, which will be discussed by the SCP in upcoming meetings.

In addition to regular SCP meetings a Symposium was held in Regina January 21, 2011. Symposia are open to any member of a participating organization - SAA members were invited. At this Symposium a presentation was provided on the New West Partnership (NWP) highlighting the overlapping requirements with existing trade agreements. An objective of the NWP is having construction related opportunities accessible through a common electronic tendering system - this is to be in place July 1, 2011 for Executive Government and July 1, 2012 for Crowns and the MASH sector.

Separate electronic sites are in place in the 3 western provinces and the Saskatchewan Ministry of Government Services is leaning heavily on the SaskTenders site. RFP's for A & E services will be on SaskTenders but this will just be a link to the location of the information. For many RFPs they will continue to distribute to the SAA and advertise in newspapers. The threshold for services under the NWP is \$75K (\$100K under AIT).



Presentations were also provided at the Symposium on the work of the 2 subcommittees - Processes for Excellence and Demand / Capacity. One of the recommendations is that the Government establish a School of Architecture from the point of view of need to ensure future capacity of resident architects - this recommendation can hopefully support continuing efforts by others. When the two reports are finalized they will be submitted to Government (hopefully after the March 2011 panel meeting). The 2 reports in final draft form will be forwarded to Council for review for information.

The 2011 Saskatchewan Construction Panel meetings are scheduled for March 31, June 9, September 8 and December 8.

## **SBDI**

---

**Bob Burnyeat**  
**Alton Tangedal**

Regularly scheduled meetings of the Board and rules Review Committee were held. SBDI administration is working well with the Local Construction Associations playing an active and educational role. The Saskatoon Construction Association continues with all SBDI administration including accounting. The SBDI Manual continues to be reprinted and distributed by the Local Construction Associations. Participation by the Board is provincial in nature and continues to include representation by SAA. Board education is ongoing and positive.

There continues to be an on-going desire to educate members of the SAA and client groups regarding SBDI use. Opportunities to do so will continue to be pursued. Marketing and liaising continues with potential client groups such as SPMC, CSC, PWGSC and Local City Representatives. However, despite the workload in the construction industry in general, SBDI use appears to be on the decline. This past year (2010) has seen a significant drop in the use of the SBDI. The Board has discussed the perception of why this is and will continue its efforts to understand this in the near future. There has been much debate as to whether this is cyclical in nature, a generational preference or a sign of changing construction preferences. Casual inquiries with younger architects have indicated a lack of knowledge about SBDI or solid reasoning behind the benefits of the use of SBDI. In many instances, the continued use of SBDI is governed by historical precedent of client groups such as University of Saskatchewan or Health Canada.

There continues to be a need to discuss LEED and commissioning and their application and effect on SBDI. This work has begun and is seen to be required on a continual basis. There is a desire to update current rules to eliminate these shortcomings so that owners of projects will continue to support and utilize the SBDI process. This work is on-going by SBDI members and sub-committees.

The SBDI website can be found at: [www.sbdi.ca](http://www.sbdi.ca)

SBDI President Fraser Sutherland and the entire Board will work over the next year to try and see SBDI grow by making the system relevant, transparent, cost effective and easy to use for all stakeholders.

## ***Municipal Heritage Advisory - Regina***

---

### ***John McGinn***

The Heritage Advisory Committee has continued with the task of re-defining the terms of reference of the committee and creating a more broad based mandate for the committee to advise on city issues beyond the 'built heritage'. RMHAC has been meeting outside of the regular Advisory Committee monthly meetings in Work Plan Sessions to investigate RMHAC's view of City heritage and potential avenues for the committee. Some of the themes that have emerged from the sessions are:

- Creating increased awareness of Heritage in the City
- Clarity for the committee on roles and responsibilities (find out where to add value)
- Interpretation of the terms of reference
- Collaboration with committees, agencies

RMHAC are in the process of developing additional concerns that may advance heritage in the City. Some of the themes and notes collected during the process:

- Advise property owners of options to facilitate preservation (also non-property heritage)
- Heritage designation could be considered without the agreement of the owner
- Success is having new development NOT look like every other subdivision in North America
- Enhancement of community awareness of the importance of cultural heritage for Regina
- Development of a definition of the economic value of heritage
- Promote/educate Committee's role to the public
- Increase interest/applications for the Heritage Awards (make recommendations for change of categories to council)
- Proactive participation in Cultural Plan process (cultural heritage)

RMHAC has formed a Statements of Significance Working Group to review draft Statements of Significance for the new Regina Downtown Neighbourhood Plan. The City Administration has retained consultants to prepare Statements of Significance, to complete a review of heritage properties on the Heritage Holding Bylaw and to identify character-defining elements that should be retained. The Downtown Plan also contains direction to update the heritage inventory to include modern architectural forms and heritage landscapes.

To undertake this work, the City Administration has recently retained consultants to prepare Statements of Significance (SOS) for 30 historic places on the Heritage Holding Bylaw and three historic places built in the recent past that are located within the Victoria Park Heritage Conservation District. A Historical Context Report will also be prepared in order to establish the context used to assess the historic, aesthetic, social and cultural values of historic places that date to the period 1930-1976.

RMHAC and the Statements of Significance Working Group have been a key participant with City Administration in ensuring that the heritage values inherent in these properties are communicated in an effective and consistent manner.





## ***Municipal Heritage Advisory - Saskatoon***

---

### ***Allan Duddridge***

The Municipal Heritage Advisory Committee (MHAC) meets monthly excluding July, August and December to review projects that are related to the physical heritage of Saskatoon. Meetings are open to the public. MHAC members also serve on task groups and represent MHAC at heritage events and conferences during the year.

Some of the projects that have been reviewed by MHAC in 2010 include:

- The architectural history and significance of the Mendel Art Gallery building,
- Heritage designation of the Traffic Bridge which was constructed in 1907,
- Third Avenue Streetscape Project updates,
- Heritage designation of the Factoria Site,
- Master Plan for an Interpretive Park in the Stonebridge Neighborhood that includes the Moose Jaw Trail,
- Proposed Hydropower Station and Whitewater park at the Saskatoon Weir,
- Municipal Heritage Property Designation of the Arthur Cook Building, and
- The Kinsmen Park & Area Master Plan Process and Timeline.

Task groups were active in:

- Reviewing The Holding Bylaw,
- The Heritage Policy Research Project,
- The Heritage Property Inventory Review,
- The 2010 Heritage Awards Program,
- Doors Open Saskatoon,
- Changes to the MMHAC brochure, and
- Articles on the physical heritage of Saskatoon in the "Sunday Sun" such as the Traffic Bridge.

All members of MHAC have the opportunity to meet the public and attend various heritage related events:

- Educational session in January on "Standards and Guidelines for the Conservation of Historic Places",
- MHAC display booth during the annual Heritage Festival in February,
- Saskatoon Heritage Society Annual Fundraising Dinner in February,
- Annual Municipal Heritage Saskatchewan Forum held in Saskatoon in February, and
- The 2010 Heritage Canada Foundation Annual Conference in October.

MHAC prepares an annual report to the Planning and Operations Committee of the City of Saskatoon.

## **Education Committee**

---

**Reg Squires**  
**Ted Rusick**

2011 is the second year of our two year reporting period for the Mandatory Continuing Education Program. Members are encouraged to review their MCE status to ensure compliance. We will continue to utilize the RAIC administered National Continuing Education Website for reporting of learning units. Please note the updated website address:

[www.raic.org/transcripts](http://www.raic.org/transcripts)

The SAA AGM continues to provide an opportunity for members to receive most of the required MCE units at one time and location. For those not attending the AGM numerous other courses are available throughout the year with the SAA office providing notification to the members of these opportunities.

## **Internship in Architecture Program**

---

**Ted Rusick**

With the advent of the Examination for Architects in Canada (ExAC), more and more Interns are opting to take the Canadian Exams over the American NCARB. 2010 saw only 3 candidates write NCARB exams, with one passing their respective division.

<u>NCARB Version 4.0</u>	<u>Pass</u>	<u>Fail</u>
Schematic Design		1
Building Design	1	
Construction Documents		1

Saskatchewan candidates continue to do very well on the ExAC, with all 8 candidates passing all sections of the November sitting.

<u>ExAC</u>	<u>Pass</u>	<u>Fail</u>
Section 1	8	
Section 2	8	
Section 3	8	
Section 4	6*	

*\*Two candidates had already completed the NCARB equivalent of ExAC Section 4*



The 2011 sitting of the ExAC will occur November 7-8, with registration beginning June 1.

Congratulations to all of the Interns who completed their program in 2010, and have since gone on to register as Architects with the Association: Andrew Wallace, Craig Cowan, Daniel Reeves, Christopher Roszell and Dylan Elliott.

There were 25 candidates enrolled in the IAP, 6 students enrolled in the Syllabus, and 4 Graduate Students. New members included: Kristi Bain (Graduate Student), Patrick Flynn (Syllabus), Tyler Helms (Syllabus), Ben Murray, (Graduate Student), Robyn Robertson (Intern), Ronald Tolentino (Intern) and Victoria Yong-Hing (Intern)

## **RAIC Syllabus Coordinator - Northern Saskatchewan**

### **Don Greer**

The 2010-11 Registrants in the RAIC Syllabus Program, Northern Saskatchewan Chapter, are listed in the following charts.

#### **Term 1, 2010**

STUDENT	ID	PART	STUDIO	THEORY	HIST	TECH	MGT
Amy Webb	SK980002	3	D9A				
Amanda (Hagerty) Coode	SK040006	2					
Sarah Robertson	SK080007	1	D3				
Maret Johnson	SK080008	1	D3		H2		

#### **Term 2, 2010**

STUDENT	ID	PART	STUDIO	THEORY	HIST	TECH	MGT
Amy Webb	SK980002	3	D9B				
Amanda (Hagerty) Coode	SK040006	2					
Sarah Robertson	SK080007	1			H2		
Maret Johnson	SK080008	1					
Tyler Helms	SK100002	1	D1	TH1			

#### **Term 1, 2011**

STUDENT	ID	PART	STUDIO	THEORY	HIST	TECH	MGT
Amy Webb	SK980002	3	D9B				
Amanda (Hagerty) Coode	SK040006	2					
Sarah Robertson	SK080007	1	D4				
Maret Johnson	SK080008	1	D4				
Wade Klassen	SK090005	1					

Amy Webb is an Architectural Technologist with AODBT Architecture and Interior Design in Prince Albert under the supervision of Ben Hladun, SAA, MRAIC. Amy successfully completed her pre thesis work Design Level D9A 2010 and is currently working on finishing Design Level D9B - Thesis Project "Redefining the Library". Amy's thesis committee consists of Ken Ladd of the U. of S. Library, Jim Siemens and David W. Edwards. Amy continues as the Student Rep for Northern Saskatchewan.

Amanda Coode is an Architectural Technologist working with Klypak Rusick Architects. Amanda completed Design Level 5 in June 2009 but has chosen to only retain her registration status for the past four terms.

Sarah Robertson joined the program in the spring of 2009 and completed Design Level D-3 in the spring of 2010. Sarah completed History H2 in the fall of 2010 and is currently working on Design Level D4. Sarah's mentor for this project is Daniel Reeves. Sarah is a technologist at Kindrachuk Agrey Architects under the supervision of Derek Kindrachuk, SAA, FRAIC.

Maret Johnson also joined the program in 2009 and completed Design Levels D-3 and History H2. In the Spring of 2009. Maret did not participate in the program in the Fall of 2010 but is currently work on Design Level D4. Maret's mentor is Kirsten Mahan. Maret is a technologist with Friggstad, Downing Henry Architects. Maret is supervised by Jeff Howlett, SAA, MRAIC

Tyler Helms entered the program in the Fall of 2010 directly out of high school and completed D1 but did not submit his work nor his work for Theory TH1. Tyler did not register for the Spring of 2011. We anticipated that Tyler's interest in architecture will result in him attending a school of architecture in the future.

Wade Klassen joined the Saskatoon Studio from Regina but is not participating in a design project during this term. Wade is a technologist with P3Architecture's Saskatoon office. Wade's architectural supervisor will be Don Greer.

Assuming that Amy Webb will have completed her thesis in the spring of 2011 and given the lack of definitive direction by the RAIC with respect to future of the RAIC Syllabus Program, I will be stepping down as coordinator. I thank all of those who have supported the program and the students over the past six years of my term as Coordinator of the RAIC Syllabus Program for Northern Saskatchewan.



## **RAIC Syllabus Coordinator - Southern Saskatchewan**

### **Bob Croft**

The 2010/11 Registrants in the RAIC Syllabus Program, Southern Saskatchewan Chapter, are listed in the following charts.

#### **Term 1, 2010**

STUDENT	ID	PART	STUDIO	THEORY	HIST	TECH	MGT
Danny Ziegler	SK090001	I	D3		H2		
Andrea Kowalchuk	SK090002	I	D3		H2		
Danielle Dayle	SK090004	I					
Wade Klassen	SK090005	I	D2				
Nathan Brenner	SK080006	I					

The students are moving through the program very successfully. A number of the students are not currently active due to time pressure from employment and other personal activities.

The Syllabus continues to receive the support of the members of the architectural profession acting jurist and studio mentors. This last year saw the continued support of LeeAnn Croft, Kurt Dietrich as studio mentors and they were supported by Layne Arthur, Pat Kelly, Roger Mitchell, Raymond Plosker, Alton Tangedal, Bernie Flaman, Bron Nurkowski, Changhong Sun, Rob Beug, Ken Scherle, and John McGinn. I would offer these people the complements and appreciation of the Students, the Syllabus Program and Saskatchewan Association of Architects for their earnest contribution.

We are in the process of seeking a replacement for John Reichert as the student representative for the students of Southern Saskatchewan.

#### **Status of the RAIC Syllabus Renewal Process:**

The RAIC Board continues to express confidence in the process underway for the alignment of the RAIC Syllabus Program with the University of Athabasca. Over the next 2 years it is anticipated that both the current exam studies process will run in parallel with the new programs as they become available through the University to Athabasca. The Syllabus Director, Administration, Syllabus Faculty, the supporting Architectural community and the Students offer the RAIC their support and encouragement in their endeavor.

## **Senate Representation - University of Saskatchewan**

---

### **Ann March**

The University of Saskatchewan Senate meets in the spring and in the fall of each year.

The University continues to follow through on the implementation and assessment of the Second Integrated Plan of 2008. That plan focused on three priorities:

1. Improve the undergraduate and graduate student experience, both inside and outside the classroom
2. Enhance the University's profile in research, scholarly and artistic work
3. Work together more effectively across unit and institutional boundaries.

The University reported overall modest success with these priorities.

The Campus continued to experience a high intensity of Campus Development. In particular, the availability of Student Housing is improving - the undergraduate student residence in the College Quarter was close to completion by the end of 2010 and the University was anticipating the sod turning on the new Graduate Student Residence in the fall. These two facilities, along with the upcoming second phase of the undergraduate residence will double the University's current capacity for student housing.

The number of Graduate Students on Campus increased 9% in the 2009 and increased again by 15% by the fall of 2010. Undergraduate enrolment continued to increase slowly at a rate of less than 2%.

The national reputation ranking of the University has been relatively stable, at 10th place in the *MacLean's* rankings for 2010 after reaching 9th place in 2009. The College of Law moved up one place to 11th place in 2010.

The University has identified shortcomings with the process of providing academic advising to students, and speculates that an improved process that integrates advising into the duties of all professors will improve the current student completion rate of 55%.

The University has been engaged in detailed and structured assessment of the institution for the purposes of improving student learning and development, improving programs and assuring quality, stimulating creative research and scholarly endeavours and achieving alignment with institution wide goals.

In terms of overall satisfaction, U of S students are found to be very satisfied with their decision to attend the University. An increasing number of students enter University immediately after Grade 12 and 20% of those have applied to other Universities as well. Undergraduate students most often select the University of Saskatchewan because of its location; graduate students select the University because of the reputation of faculty or a program of study. Student debt is steadily increasing, and the percentage of first year students requiring financial aid has tripled in the last 6 years.

For more detailed information, the achievement record that gauges the progress of the University's strategic directions is available for view at [www.usask.ca/achievementrecord/](http://www.usask.ca/achievementrecord/).

The University is now engaged in the development of the Third Integrated Plan.



## **Senate Representation - University of Regina**

---

### **Brian Saunders**

Since my last report to Members, the University of Regina Senate has met on two occasions: October 15, 2010 and February 5, 2011.

Chancellor W. F. Ready opened the **October 15, 2010** Meeting of Senate by calling for a moment of silence in memory of Senate Member, the late Dr. Borden Bachynski, who passed away on July 7, 2010. Those of you who knew him will remember his sense of humour and know of his major contribution to orthopedic surgery, including discoveries and inventions that were to assist many afflicted people, especially children.

President Timmons reported on the following main items:

- The achievements of 1,712 students were recognized at the 2010 Spring Convocation
- Funding has been made available for the new Faculty of Nursing program
- A Public Forum was held in early October, 2010 when the draft of the new Campus Master Plan was presented
- That the First Year enrolment was up by 12% over the previous year: President Timmons suggested that this level of increase was likely due to the more aggressive approach adopted in attracting new students, but added that this could also be due to “efforts across the board”
- An update on the First Nations of Canada was provided
- Forthcoming presentation of the inaugural President’s Community Award, by President Timmons, to the Royal Canadian Mounted Police “Depot” Division in recognition of its 125 years of service to the people of Saskatchewan. This Award honours individuals or organizations whose values, history of service to Saskatchewan and concern for communities have made a lasting impact on the province.
- The University will be celebrating the centenary of the College Avenue Campus in 2011
- A short informational was provided on the forthcoming recognition of Tom Shepherd, best known for his extensive volunteer work for the Saskatchewan Roughriders, he will receive the Honourary Doctor of Laws Degree as part of the 2010 fall convocation ceremonies

Other reports were presented regarding In-progress Report of Registrations and Graduation - this was a very positive report, including a 2.7% increase in spring 2010 graduating students, over 2009; Report on the Senate Election for 2011; Items for Approval/Information from Executive Council; Briefs, Submissions/Recommendations from Senate Members and Academic/Administrative Reports.

Of likely interest to Architects, Academic/Administrative Reports contained a presentation of the draft 2010 Campus Master Plan, provided by Jennifer Keesmaat of Dialogue (formerly known as Office for Urbanism) and Neil Paskewitz, Director of Planning, Design and Construction Facilities Management, as previously presented to the Provincial Government and City of Regina. For those of you that are interested, the draft 2010 Campus Master Plan can be found on the University of Regina’s website [www.uregina.ca/physplnt/masterplan/2010docs.shtml](http://www.uregina.ca/physplnt/masterplan/2010docs.shtml). The Master Plan

provides the future direction for both the Main Campus and the College Avenue Campus of the University. As in previous Meetings of Senate, your Representative spoke out in favor of the process adopted by the University and its consultants in the preparation of this Master Plan, and the recommendations provided therein.

President Timmons closed discussion on the topic, stating that a capital request had been made to the provincial government for the revitalization of the College Avenue Campus (CAC), stating that this is not only timely given the declining condition of CAC, but also that 2011 will be the centenary of the first of this important assembly of heritage buildings. Further, that necessary and expanding program requirements at CAC urgently required suitable and sustainable accommodation.

The Senate Meeting of **February 5, 2011** adopted its Agenda which commenced with a report from Chancellor W. F. Ready, the most notable item of which included information that the University and SIAST had recently entered into an agreement to deliver the Nursing Program. He also advised that the dates for the 2010 Spring Convocation would be June 8/9/10.

President Timmons reported on matters including the following:

- The Saskatchewan born actress Shirley Douglas, the daughter of Tommy Douglas, is to receive an Honourary Doctor of Fine Arts Degree from the University of Regina at the ACTRA Awards in Toronto on February 24. Due to ill health she was unable to travel to Saskatchewan to receive this Award.
- The University's new Strategic Plan was now complete
- The 2010 Campus Master Plan had been approved by the Board of Governors
- A University policy has been developed for sustainability
- The search for a new Provost has been completed
- Enrolment seems to have stabilized, showing an increase of 3.3% over last winter. Overseas student enrolment up this year by 5.4%. 324 students are now enrolled in the Guarantee Program
- The University is about to celebrate its 30 year relationship with China
- The William Ingram gift to the University of a \$1.2 million Endowment was announced. This being the largest estate gift in the history of the University. The Verna Martin Memorial Scholarship was also announced, this being an Endowment of almost \$0.4 million.

Other reports were provided, the most notable of these being the following:

- A presentation on '100 Years of Excellence in Education' related to the objectives and plans to celebrate, in a variety of ways, a milestone in the history of the University of Regina, which started with the opening of the College Building in 1911, at the College Avenue Campus. A number of events are planned and these are highlighted at <http://www.uregina.ca/news/centennial/php>.





- An introduction to the Academic Program Review. The University's new Strategic Plan makes a number of recommendations, including from time to time, a comprehensive review of the University's academic programs. Dr. George Maslany, Vice-President (Academic) and Dr. Lyn Wells, Associate Vice-President (Academic) provided an update to Senate on this initiative, describing it as a Two Stage review, with the six phases of Stage One being completed prior to the Winter 2011 term. Stage Two will commence shortly thereafter and will be completed within the following year.

As your representative on the University of Regina Senate, I should advise that I also currently serve on the following: Faculty of Engineering and Applied Science Committee, Faculty of Science Committee, Affiliation and Federation Committee and the Senate Bylaws Committee.

The next Meeting of Senate will be on June 8, 2011.

## ***SIAST Palliser Campus - Architectural and Building/Interior Technologies***

---

### ***Justin Wotherspoon***

A summary of the year follows:

- The program celebrated its 50th anniversary in 2010. The department would like to formally thank Bob Croft, and many others too numerous to list, for the successful organization of a homecoming weekend which included an architect-led tour of the new Moose Jaw Multiplex.
- Architects Jim Zimmer, Jyhling Lee, Paul Koopman and Bernie Flaman, have been involved in providing instruction in the program over the past year.
- This past fall, 42 students filled the available positions, and in April 2011 the program will see one of its largest graduating classes ever - with 25 students in Building Technologies and 10 in Interior Technologies.
- The students note their appreciation for the co-op work term opportunities that members of the SAA provide, and thank them for their continued support.
- Many graduates are looking forward to the opportunity to continuing their architectural education through the proposed architectural degree program at the University of Saskatchewan.

## **Communications Committee**

---

**Wayne Zelmer**  
**Pat Kelly**

The SAA Communications Committees were active in the following areas: Design Council of Saskatchewan, Prairie Design Awards, RAIC Regional Representation, RAIC 2010 Festival of Architecture, Saskatchewan School of Architecture, and SAA Centennial Celebrations.

The following reports outline progress under each of these initiatives.

### **Prairie Design Awards/Design Council of Saskatchewan**

---

**Jeff Howlett**

#### PRAIRIE DESIGN AWARDS

The Prairie Design Awards is a tri-provincial initiative organized by the Manitoba, Saskatchewan and Alberta Architect Associations. The awards are held every two years and hosting rotates between the associations. The SAA hosted the awards in 2010, in conjunction with the RAIC Festival of Architecture. Award categories include architecture - recent work, architecture - small projects and interior design. Jurors were: Susan Fitzgerald of Fowler Bauld & Mitchell Ltd of Halifax, Manon Asselin of Atelier TAG in Montreal and Gerry Shinkewski of SSDG Interiors in Vancouver. Entries from Saskatchewan were up from previous years and that was appreciated.

The next awards will be hosted by Alberta and will be held in conjunction with Banff Sessions 2012. Further information will be coming out this summer:

#### WINNERS WERE:

##### **Small Projects**

Award of Excellence: spmb, Table of Contents, Winnipeg, MB  
Award of Excellence: David Penner Architect, Corogami Hut, Winnipeg, MB

##### **Interior Design**

Award of Merit: Bernard Flaman, SAA, MRAIC, tiny + heritage + green = home, Regina, SK  
Award of Excellence: Dub Architects Limited, 2nd Avenue Lofts, Saskatoon, SK

##### **Recent Work**

Award of Merit: Cohos Evamy Integratedesign, Calgary Zoo North Gate, Calgary, AB  
Award of Merit: Corbett Cibinel Architects, Apotex Centre, Winnipeg, MB



- Award of Merit: LM Architectural Group, John A Russell Building Exterior Envelope Replacement, Winnipeg, MB
- Award of Merit: Cohlmeier Architecture Ltd. / 5468796 Architecture Inc., Bohemier Residence, Winnipeg, MB
- Award of Merit: Cohos Evamy Integratedesign, Royal Canadian Pacific Entry Pavilion, Calgary, AB
- Award of Excellence: Teeple Architects, Montrose Cultural Centre, Grande Prairie, AB
- Award of Excellence: Cibinel Architects Ltd., H2Office, Winnipeg, MB

#### DESIGN COUNCIL OF SASKATCHEWAN

The Design Council of Saskatchewan is the collective voice of six associations representing design professionals working in the disciplines of architecture, community planning, engineering, graphic design, interior design and landscape architecture. It was established to promote public awareness and understanding of applied design. Hosting Design Week is the major initiative of the Council and it is held every two years. It is an open invitation to the public to learn about the different areas of design through a speaker series and awards program. You can read more about it at: <http://www.designcouncil.sk.ca>.

The next Design Week will be November 14th-18th, 2011 in conjunction with the SAA Centennial Celebrations. Planning for the event is currently underway. Firms are encouraged to look through their portfolio of built work over the past two years and to enter the awards program this fall. Further information will be coming out this spring.

## **RAIC Regional Director**

---

### **Charles Olfert**

First of all, on behalf of our president, Stuart Howard and the rest of the RAIC board, I want to thank the Saskatchewan Association of Architects and commend their members for their role in the 2010 Festival of Architecture in Saskatoon. All reports from conference participants were very positive and many people said it was the best RAIC conference they could remember. It also finished with a positive bank balance thanks to tremendous response from volunteers, sponsors and Saskatchewan architectural firms

Now, I would like to take this opportunity to report on some of the activities that the RAIC has accomplished over the past year on behalf of architects and architecture. This may serve as a reminder, or possibly to inform you for the first time about some of the important programs of the RAIC.

### **1. PRACTICE SUPPORT**

First, let me start with Practice Support, a central part of the work of the Institute.

I am pleased to announce the recent addition of a new practice specialist at RAIC national office. François Hogue, MIRAC joined the staff in January, bringing some 25 years of experience in practice. He will act as a resource to the membership and bring another architect's perspective to the RAIC. François will be coordinating practice support services, updating and developing contract documents and other practice support material; as well as answering enquiries from the profession.

His input will be invaluable as the RAIC continues to maintain standard contract documents, and continues to develop practice builders, such as the recently-published practice builder on the transfer of electronic documents.

François joins Graham Murfitt, MRAIC, who is continuing in a part-time capacity in practice support, focusing principally on advocacy work in support of the RAIC's 2030 Challenge, an initiative conceived to promote energy-efficient sustainable design. This year, on our 2030 Challenge website, Graham will be developing a first set of 10 case studies of Canadian buildings that meet or exceed current 2030 targets for energy consumption.

Other RAIC documents now available include the **Guide to Determining Appropriate Fees for the Services of an Architect**. This was launched in 2009. Saskatchewan and several other provinces support the document, but since the fee scales are different than those that have been approved in Saskatchewan, the most important aspect of this document is the way it describes a quality based selection process which is very useful for clients as well as architects. Best of all it is free for download to all RAIC members.

The Canadian Handbook of Practice for Architects, Second Edition has been available online in PDF format for some time now and is also available as a CD ROM, as well as in the traditional print version. In 2010, the RAIC concluded arrangements with both the OAA and AIBC to provide their members with direct on-line access to CHOP via PDFs stored in the members-only section of their website.

The Second Edition represents a comprehensive update of this key resource for the profession that was first published in 1997. Interns - [pay special attention](#) - The ExAC is based on this totally new edition of the CHOP.



## 2. ADVOCACY

Another important role for RAIC is Advocacy. The RAIC continues to produce the magazine - Architecture, a magazine for public and institutional administrators. The first issue of 2011 will be out later this spring, and will highlight 2030 Challenge-compliant projects in the education sector. The magazine will continue to target the audience of public and institutional administrators while also serving as a vehicle for promoting environmentally sustainable approaches to design to this audience.

The RAIC also continues to make briefs and to write to government officials regarding issues of importance to the profession. This includes participating in the recent consultation by Public Works and Government Services Canada on its Real Property I - Alternative Forms of Delivery contracting arrangements currently with SNC Lavalin.

Our two key advocacy messages, "Architecture Matters" and "Every Building Has an Architect" continue to be promoted in a variety of ways. Our growing membership - now in excess of 4,300 - is helping add to this voice.

Continuing to grow our membership is essential to strengthening RAIC's position as the national advocacy voice for the profession across Canada. The more members we have, the more credibly and effectively we can speak on behalf of Canadian architects on issues of concern to the profession. On this count, we appreciate SAA's ongoing support in making the case to your members for membership with RAIC.

## 3. PROFESSIONAL DEVELOPMENT

A core activity of the RAIC is the development and delivery of leading-edge Continuing Education courses for architects.

In 2010-2011, our principal Con Ed initiative was **SDCB 303: Net-Zero Energy Buildings: High Performance Enclosure Design** - a full-day course worth 7 core credits. This course was extremely well-received by attendees during its initial delivery last fall in Calgary, Winnipeg, Toronto, Montreal, Ottawa and Halifax, and I am pleased it will be offered here in May through a special arrangement with the SAA, as well as at our Festival later the same month in Vancouver.

We are again partnering with the Danish Consulate to offer Canadian architects a special tour of sustainable design projects in Copenhagen, which will run May 7 to 13. We are also partnering with the Architecture Department of the University of Ferrara to offer a week-long professional development program that will examine approaches to sustainable restoration of buildings being developed in Northern Italy July 24-29.

RAIC is also currently in the process of renewing its partnership with Marmomacc to send a selected group of RAIC members for a week-long course on using Stone and Marble in design at Verona, Italy. This program is expected to be offered in September.

This year, we are looking at approaches to adapting traditional classroom-format courses to on-line delivery mode. In preparing our own approach, we have been working with the Canadian Precast/Prestressed Concrete Institute (CPCI) as they adapt **Concrete Thinking** they delivered last year for on-line delivery. Development is expected to be completed later this spring. Once completed, the course will be available through the RAIC website. On-line delivery has the potential to offer architects greater accessibility and convenience in accessing continuing education, while offering us the benefit to extending the lifespan of the content that we develop. That said, successfully adapting to the on-line environment entails significant changes to how content is structured, presented, and timed.

#### 4. HONOURS AND AWARDS

To recognize and encourage excellence in architecture, the RAIC administers several awards programs. This year, we were pleased to have the **Governor General's Medals in Architecture for 2010** presented at Rideau Hall on March 31 by Governor General David Johnston, and we are already in the planning stages with the Canada Council for the Arts to launch the process issuing the 2012 call for submissions.

RAIC was also pleased to partner with the Canada Council to coordinate the Canadian presence at the 2010 Venice Biennale for Architecture. Philip Beesley's Hylozoic Ground drew large crowds at the Biennale as well as acclaim from national and international media. RAIC will be partnering again with the Canada Council in order to ensure the Canadian presence at the 2012 Biennale. Venice is a unique opportunity to highlight Canadian architectural excellence on the international stage. See a video at <http://vimeo.com/16210852>

Last year, we presented the National Urban Design Awards in Halifax, and we will shortly be starting the process of planning the 2012 awards - the fourth edition of these prizes - with our colleagues from the Canadian Institute of Planners and the Canadian Society of Landscape Architects.

From the Honours side, RAIC was pleased to elevate 31 architects to Fellowship and three Honorary Fellows at the annual convocation of the College of Fellows held in Saskatoon during last year's Festival of Architecture.

#### 5. OTHER

Finally it is important to note that the RAIC was able to secure a major grant of \$1.6 million from Human Resources Skills Development Canada (HRSDC) to enable our CALA colleagues to proceed with the project to put in place a nationally-administered system for assessing the credentials of Broadly Experienced Foreign Architects through a competencies-based system that incorporates an on-line self-assessment tool for candidates followed by an interview by a panel of architects trained in the assessment methodology. This project will shortly enter the pilot phase of testing, with the goal of going operational through the Canadian Architectural Certification Board in 2012. Many of you are quite familiar with the evolution of this project, given that Dave Edwards is Chair of CALA's BEFA Task Force.

The HRSDC funding is also being used to push forward the process of completing courses to be offered through the new RAIC Centre for Architecture at Athabasca University.

The process of RAIC Syllabus has been a long and sometimes difficult road, as many of you well know, but late last year the Government of Alberta accorded approval to the new Post-Baccalaureate Diploma in Architecture to be offered through the RAIC Centre. The first courses will be offered later this spring, starting with Professional Practice courses to which the CACB refers foreign architect candidates for skills upgrading to Canadian professional standards.

As we move forward, RAIC will remain directly involved with the evolution of the new program. We will be directly leading the work to renew content in the existing stream of studio design courses, as well as exploring how distance connection technologies can enrich and extend the traditional real-world studio environment. Current coordinators will have the opportunity to contribute directly to this process. The RAIC is committed to regular communications with current students, coordinators, examiners and other stakeholders in the process of renewing Syllabus, including our colleagues the provincial and territorial regulatory bodies.

In closing, I invite you all to come to Vancouver May 24 to 27 to see for yourself what the RAIC has been doing. You won't want to miss this conference tagged **Architecture on the Edge!** Renowned Canadian architect Bing Thom will be doing double duty as keynote speaker for the opening reception, as well as being presented with the RAIC's Gold Medal. Ed Mazria, founder of the 2030 Challenge - a measured and achievable strategy to dramatically reduce global GHG emissions and fossil-fuel consumption by the year 2030 - will be the keynote speaker at this year's College of Fellows Convocation.



## **RAIC 2010 Festival of Architecture**

---

**Don Greer**  
**Ann March**

*Co-Chairs*

The idea of hosting the 2010 SAA/RAIC Conference and Festival of Architecture was initiated in the spring of 2006 with the then Executive Director of SAA, Margaret Topping. At the May 2007 Annual General Meeting the SAA agreed to proceed. In August 2007, Ann March and Don Greer agreed to Co-chair the conference Steering Committee. Over the next two and half years, we held thirty-three Steering Committee meetings along with an unknown number of subcommittee meetings by the eleven subcommittees. Over thirty-eight people worked on committees to help put the conference together.

The conference, with the theme "Sounds Like Architecture", was held from June 22nd to June 26th, 2010 and was attended by 325 registered guests. The conference provided thirty-three Continuing Education Sessions, four optional tours, a trade show, AGMs for the SAA and RAIC, College of Fellows events, a Companion Program, fifteen live musical performances, the Presidents' Dinner and at least fifteen other supplemental meetings or events.

A complete report and record of the committee's activities was submitted to the SAA. The complete financial statements have been provided to Council. The committee is please to report that the conference returned a profit to SAA of \$26,143.32.

The Committee has the following observations and recommendations:

- Given the size of our association, this is not something the SAA should try do on any regular basis, in spite of the impressive profit.
- Participation from membership (and their spouses and offices) was great, many individuals shared their time and thoughts. These people were the reason that the conference was a success.
- The SAA office staff assigned to us worked with enthusiasm and interest as well.
- An event planner is key to planning an event of this size/scale.
- The Volunteers at the Conference were a great asset, working at a wide variety of tasks with considerable enthusiasm.
- Trade show: There was a conflict with another conference a few weeks earlier. It was a modest event but it was necessary for the RAIC and sponsors.
- Venues: It was important to provide delegates with variety. TCU place had some limitations but was a suitable location for the conference. The University of Saskatchewan and the Mendel Art Gallery were well received.
- A Companion Program is necessary in a small City.
- The Mendel exhibit was one of the best events in the conference. It provided good public exposure for architecture and with the picnic in the park was a really nice change for the delegates.
- The profit: we would like to see maximum benefit to the maximum number of people and suggest the new University of Saskatchewan Architecture School Library as a recipient. We would like to see us invest the profits in a way that truly will have continuing value for our profession and the Association.

In concluding, we would like to thank the members of the committee who contributed to the success of the 2010 SAA/RAIC Conference and Festival of Architecture. Our sincere apologies if anyone has been inadvertently omitted from the list below:

Tammy Forrester - *RSVP Event Design- Conference Coordinator*  
 Chantal Charbonneau - *Honours and Awards Manager/College of Fellows and RAIC Foundation Coordinator, RAIC*  
 Sylvie Powell - *Communications Coordinator, RAIC*  
 Jonathan Ouellette - *Financial Officer, RAIC*  
 Charles Olfert - *MRAIC, MSAA RAIC Liaison*  
 Randy Dhar - *FRAIC, President, RAIC*  
 Heney Klypak - *MSAA - Committee Co-Chair, Con Ed*  
 Bob Burnyeat - *MRAIC, SAA - Committee Chair, Facilities & Transportation*  
 Kathy Burnyeat - *Committee Chair, Volunteers*  
 Karen Linsley - *RSVP Event Design*  
 Janelle Unrau - *Incoming Executive Director, SAA*  
 Natal Laycock - *Member Services Coordinator, SAA Liaison to RAIC*  
 Roy Sydiaha - *Special Events Coordinator*  
 David Hutton - *SAA IAP - Special Events*  
 Pat Kelly, *President - SAA*  
 John Cope, *MRAIC - MSAA - Committee Chair, Marketing*  
 Derek Kindrachuk - *FRAIC, MSAA - Committee Chair, Budget*  
 Nathalie Samson - *Continuing Education, RAIC*  
 Jon Hobbs - *Executive Director RAIC*  
 Etienne Sicotte - *RAIC Graphic/ Website Designer and Coordinator*  
 Christopher Bergen - *SAA Intern, Coordinator - RAIC Syllabus Events*  
 Tara Simmer - *SAA Intern - Committee Co-Chair, Con Ed*  
 Colin Phillips - *FRAIC, MSAA - Committee Chair, Trade Show*  
 Leila Olfert - *Volunteers*  
 David W. Edwards - *FRAIC, - Committee Co-Chair, Fellows*  
 Paul Blaser - *SAA, - Committee Chair, Tours & Exhibitions*  
 David Hutton, *SAA Intern - Committee Chair, Special Events*  
 Della Greer, *Committee Co-Chair, Companion Program*  
 Darrel Epp, *SAA - Committee Chair, Companion Program*  
 Jeff Howlett - *MRAIC, MSAA - Committee Chair, Prairie Design Awards*  
 Rory Picklyk - *MRAIC, MSAA - M&P Sub-Committee Chair, Sponsorships*  
 David Anderson - *SAA -Sub-Committee Chair, Promotions*  
 Rob Tomiyama - *MSAA - Sub-Committee Chair, Media*  
 Stan Laba, Maurice Soulodre, & Allan Duddridge - *Special Events & Entertainment*  
 Bernie Flaman, Jyhling Lee - *Tours & Exhibitions*





## ***Saskatchewan School of Architects***

---

***Colin Tennent***  
***Rory Picklyk***

Progress toward establishing a Program of Architecture at the University of Saskatchewan has accelerated over the last year, in part due to public and municipal support for the program.

The proposed program at the University of Saskatchewan has been endorsed by the City of Saskatoon, Saskatchewan Association of Architects, the Royal Architectural Institute of Canada and the Association of Professional Community Planners of Saskatchewan. Enthusiastic support from the local professional community is of critical importance to the success of the program, given the heavy reliance upon the participation of “community-based faculty” in the studio design and other courses.

The University of Saskatchewan is committed to the goal of creating a program in architecture to further build the foundation of architecture professionals in the province, contribute to the academic diversity of the university and to the cultural and economic well-being of the province. The academic component of the concept has been endorsed in principle by University Council and the Board of Governors. The university continues to work on resource planning.

The City of Saskatoon has reserved the John Deere Plow Building for the Program of Architecture. A condition assessment of the building has begun to determine condition and functional fit of the building to the program. This assessment will establish an estimated cost required for the capital project to establish the program.

The next phase of work includes:

- Finalizing University of Saskatchewan academic and administrative approvals
- Working with a subcommittee of the Canadian Council of University Schools of Architecture to align the program with a national perspective on architectural education
- Lobbying of industry in support of the program
- Continuing dialogue with the province regarding support

## **SAA Centennial Celebrations**

---

### **Bob Croft**

2011 marks 100 years for the Saskatchewan Association of Architects: "It is time for a Centennial Celebration"

The SAA struck a planning committee to assist with a number of events that are being planned throughout 2011 and across the province. Please feel free to contact any committee member and join in on what is shaping up to be a year to remember. Our committee so far includes:

Colin Phillips, Robyn Robertson, Charles Olfert, David Anderson, David C. Edwards, Tammy Forrester, Janelle Unrau, Bernie Flaman, Tammi Denby, Natal Laycock, David W. Edwards, Bob Croft, Pat Kelly, Frank Korvemaker and Wayne Zelmer.

A number of programs including an SAA sponsored book; activities with Saskatchewan's Architectural Heritage and a Centennial Saskatchewan Wide Architecture Goes to School have begun. The year started with Charles Olfert's Rider hand-off in January - the Saskatchewan Rough Riders completed their 100 year celebration and handed off at the beginning of the Saskatchewan Association of Architects Centennial Year. We then moved into the Centennial - Architecture Goes to School program - approximately 25 schools are involved from across the province.

We have also engaged in a wide Sponsorship Champagne - David Anderson and Tammy Forrester have connected with a number of our suppliers and contractors to determine how they may wish to participate in the activities being planned throughout the year.

Wayne Zelmer and Frank Korvemaker have been working in collaboration with the Architectural Heritage Society and their *Worth* magazine. *Worth* plans to have featured content in each of the 2011 year - 4 issues to be published this year.

Under Charles Olfert's leadership the Centennial Committee is creating an Architectural Legacy through connecting with architects from across Canada who have been involved with projects that have been built in Saskatchewan over the past 100 years. 2011 is a milestone - 100 years history for the Saskatchewan Association of Architects; a legacy for Saskatchewan Communities, and an opportunity to bring recognition about the contribution our members have made to the province.

We can look back over the past 100 years with a great deal of pride in these accomplishments and witness firsthand the personal insight, project skills and architectural design talents provided in their architectural solutions. These living examples, some reinvented to take on new uses, some still serving the original intent of the designer and meeting the needs of the client are a testament of the talent that has gone on before us.

In addition with Colin Philips at the helm and working with many SAA members and Community Leaders from across Saskatchewan we are co-creating local Centennial Legacies - both Regina and Saskatoon have begun their projects - other communities are being invited to participate with SAA members and look to the future of this great province.

There are a number of celebrations and special events being planned throughout the year and we would encourage you to create a bookmark for [www.saskarchitects100.com](http://www.saskarchitects100.com) and follow the events being planned. Please consider taking part and joining in with one of these exciting events - please contact one of our Committee Chairs to bring your support and energy to creating a year to remember. You can begin today by adding the following SAA100 logo to your e-mail signature for a part of this year.



### ***Saskatchewan Connection:***

As a part of the Saskatchewan Association of Architects centennial celebration we want to engage as many architects and architectural students as possible. Many architects have lived in Saskatchewan for a period of time, but moved on to pursue education and careers in other locations and in the process have become involved with interesting projects in all parts of the world.

The SAA has created a centennial website to capture the Saskatchewan Connection and you can participate. It can be anything from anywhere that will add to the legacy of Saskatchewan Architectural innovation.

Please consider posting something you would like to share, and pass this e-mail on to anyone else in your office, especially students with a Saskatchewan Connection. We want the entire country to celebrate with the Saskatchewan Association of Architects. Stay tuned for more announcements as the year unfolds.

For information you can contact the SAA office or Centennial co-chairs:

Bob Croft (bcroft@croftplanning.com) 306-731-1460

Charles Olfert (Charles.olfert@aodbt.com) 306-244-5101

### ***Nominations Committee***

---

#### ***Pat Kelly***

Prior to the 2011 AGM, Council will be two members short with Reg Squires (Saskatoon) and Pat Kelly (Regina) completing their terms. The remaining elected Council members reside as follows: Regina (2) and Saskatoon (4). Council would like to thank Wayne Zelmer for his work on council the last two years. Wayne had one term remaining on council but is leaving due to other commitments. Council has appointed Bob Burnyeat (Saskatoon) to fill Wayne's position.

Council would also like to thank public appointed member of Council, Colin Anderson (Regina) who is also stepping down prior to 2011 AGM. Council is happy to announce that Ray Mark of PCL Construction has agreed to fill this position.

The nominating committee recommends the following nominees:

- Rob Beug (Regina - P3 Architecture)
- Paul Blaser (Saskatoon - RBM Architecture)
- Bernie Flaman (Regina - PWGSC)

The election of any two of the above three members will not affect the requirement of Bylaw 5.01 to have at least two Councilors from each of Regina and Saskatoon. At the AGM Business Meeting each nominee will provide their credentials and their reasons for wishing to serve SAA. Additional nominations from the floor will be accepted.

# MINUTES OF THE 2010 ANNUAL GENERAL MEETING OF THE THE SASKATCHEWAN ASSOCIATION OF ARCHITECTS

*Wednesday June 23, 2010*

*TCU Place*

*Saskatoon SK*

## **Meeting Attendees:**

---

### Voting Members:

Louis Aussant	Tammi Denby	Pat Kelly	Reid Pattison	Rod Stutt
Kirk Banadyga	Arnold Dobroskay	Derek Kindrachuk	Len Pauls	Alton Tangedal
Roman Bergerman	Alan Downing	Heney Klypak	Rory Picklyk	Colin Tennent
Rob Beug	David W. Edwards	Paul Koopman	Daniel Reeves	Robert Tomiyama
Paul Blaser	Phil Evans	Henry Lau	Chris Roszell	Bob Trumbley
Frank Bojkovsky	Don Greer	Jyhling Lee	Ted Rusick	Andrew Wallace
Bob Burnyeat	Greg Hasiuk	Ann March	Bill Schaffel	Lyle Wiebe
Gary Cooper	Ben Hladun	Jim McEwen	Ken Scherle	Ken Wilson
A. John Cope	Jeff Howlett	John McGinn	Jim Siemens	Justin Wotherspoon
Craig Cowan	Dallas Huard	Grant McKercher	Maurice Soulodre	James Youck
Terry Cristall	Harry Jedlic	Roger Mitchell	Jeanna South	Wayne Zelmer
Robert Croft	Kendall Jessiman	Frank Moore	Patrick Stewart	Jim Zimmer
Willem de Lint	Jeff Jurzyniec	Wes Moore	Richard Stone	

### Non-Voting Members:

Totie Daplas *IAP*  
 Miriam Kisakye *IAP*  
 Yehua Zhang *IAP*  
 William Kelly, *Non-Practicing*  
 Colin Phillips, *Non-Practicing*

### Guests:

Michael Ernst, *Executive Director AIBC*  
 Art Martin, *President MAA*  
 Eileen Hippe, *Past Executive Director, SAA*  
 John Parry, *Past Executive Director, SAA*  
 Robyn Robertson, *2010 SAA Bursary Recipient*  
 Victoria Yon-Hing, *2010 Bursary Recipient*

### Staff:

Janelle Unrau, *Executive Director*  
 Natal Laycock, *Membership Services Coordinator*



**Meeting Chair: Pat Kelly, President**

---

### **1. CALL TO ORDER**

President P. Kelly called the 2010 Annual General Meeting of the Saskatchewan Association of Architects to order at 2:12pm.

### **2. PRESIDENT'S WELCOME**

President P. Kelly welcomed all those in attendance with special welcome to Guest attendees. AIBC Executive Director Michael Ernst brought greetings from British Columbia with a message of continued collaboration amongst the Architectural Associations in the country. Also welcomed were newly installed MAA President, Art Martin, and a special welcome to former long-serving SAA Executive Director, Eileen Hippe.

### **3. RECOGNITION OF RETIRING EXECUTIVE DIRECTOR**

C. Tennent recognized John Parry and thanked him for his service and contribution to the SAA. J. Parry was presented with a token of appreciation for his tenure as Executive Director.

### **4. WELCOMING OF NEW EXECUTIVE DIRECTOR**

P. Kelly introduced new Executive Director Janelle Unrau to the membership. J. Unrau noted she is thrilled to be a part of the Association during this exciting time.

### **5. ACCEPTANCE OF THE AGENDA; ITEMS TO BE ADDED**

Add: Update on RAIC 2010 Continuing Education in Other Business

**Motion:** To adopt the Agenda of the 2010 Annual General Meeting of the Saskatchewan Association of Architects  
Moved by: D. Greer ► Seconded by: W. de Lint ► Carried

### **6. ACCEPTANCE OF THE MINUTES OF THE 2009 ANNUAL GENERAL MEETING MAY 7TH, 2009**

*No amendments or additions were made.*

**Motion:** To accept the Minutes of the 2009 Annual General Meeting May 7th, 2009  
Moved by: A. Downing ► Seconded by: J. Youck ► Carried

### **7. INTRODUCTION OF NEW MEMBERS**

P. Kelly noted that a tradition of recognizing newly registered resident members who had recently completed their Internship in Architecture with their framed membership certificates has been lost over the years. In an attempt to revive the tradition, four newly registered members were presented with their Certificates.

President P. Kelly presented membership certificates to the following new members:

- Craig Cowan, Saskatoon
- Daniel Reeves, Saskatoon
- Christopher Roszell, Regina
- Andrew Wallace, Saskatoon

The following is a list of all other new Registered Architects in Saskatchewan:

**Registered Architects January 1 - December 21 2009:**

Henry Lau, <i>Saskatoon</i>	Stephen Bugbee, <i>Calgary</i>	Bohdan Chorny, <i>Toronto</i>
Vincent Dods, <i>Calgary</i>	Douglas Wignall, <i>Omaha</i>	Leslie Gartner, <i>Atlanta</i>
Stephen Mahler, <i>Calgary</i>	Dallas Huard, <i>Prince Albert</i>	Frank Bojkovsky, <i>Saskatoon</i>
Alan Hartley, <i>Vancouver</i>	Merle Bachman, <i>Omaha</i>	William Chomik, <i>Calgary</i>
Mohammed Lawal, <i>Minneapolis</i>	Raymond Gosselin, <i>Regina</i>	Martin Woody, <i>Minnetrista</i>
J. Robert Thibodeau, <i>Vancouver</i>	Kim Ziola, <i>Edmonton</i>	Hughes W.Thomspson Jr, <i>Atlanta</i>
Giovanni Geremia, <i>Winnipeg</i>	Gordon Stratford, <i>Toronto</i>	Robert Tindall, <i>Seattle</i>
Jerald Peters, <i>Winnipeg</i>	Wallace Ewert, <i>Vancouver</i>	Steven Epple, <i>Seattle</i>
Illian Kirimidchev, <i>Montreal</i>	Mary Joanne Zulueta, <i>Calgary</i>	Brian Brisbin, <i>Toronto</i>
Vahe Emmian, <i>Montreal</i>	Mobolanle George, <i>Regina</i>	Murray Beynon, <i>Toronto</i>
Lyle Wiebe, <i>Saskatoon</i>	Christopher Naylor, <i>Markham</i>	Christopher O'Reilly, <i>Toronto</i>
Kurt (Wendel) Dietrich, <i>Regina</i>	David Chui, <i>Toronto</i>	Gregory Alexander, <i>Toronto</i>
David Anderson, <i>Saskatoon</i>	Daniel Teramura, <i>Toronto</i>	
John Riddell, <i>Calgary</i>	Robin Murphy, <i>Seattle</i>	

**Registered Architects January 1 - May 31 2010:**

Charl de la Harpe, <i>Calgary</i>	Antoine El-Gemayel, <i>Montreal</i>	John L Murray, <i>Red Deer</i>
John Miologos, <i>Dublin</i>	Daniel Roach, <i>Salem</i>	Ernest Walter, <i>Winnipeg</i>
Andrew Wallace, <i>Saskatoon</i>	Marc Boutin, <i>Calgary</i>	Denis Rioux, <i>Toronto</i>
Christopher Babits, <i>Lethbridge</i>	R. John Weselake, <i>Headlingley</i>	John Pepper, <i>Toronto</i>
John Stark, <i>Mississauga</i>	Antonio Casola, <i>Calgary</i>	W. Keith Rankin, <i>Winnipeg</i>
Craig Cowan, <i>Saskatoon</i>	Teunis Johannes Koppe, <i>Calgary</i>	Gail Littlewood, <i>Toronto</i>
Daniel Reeves, <i>Saskatoon</i>	Louis Aussant, <i>Saskatoon</i>	Kendall Jessiman, <i>Vancouver</i>
David Norback, <i>Minneapolis</i>	Christopher Roszell, <i>Regina</i>	Kenneth Grotzky, <i>Toronto</i>
Martin Hill, <i>Seattle</i>	Gregory Hasiuk, <i>Winnipeg</i>	

**8. RECOGNITION OF BURSARY WINNERS**

In 2010, the SAA awarded 4 bursaries of \$10,000 to students studying Architecture, who would be returning to Saskatchewan for employment, and work towards registration as an Architect in Saskatchewan.

The 2010 Bursary recipients were:

- Bertrand Bartake
- Mark Sin
- Robyn Robertson
- Victoria Yong-Hing

*Robyn Robertson and Victoria Yong-Hing were present and recognized for their achievement.*



## 9. LIFE MEMBERSHIP NOMINATION

Two names were brought forward to Council for Life membership with the SAA: Clifford Wiens and David W. Edwards. Council whole-heartedly endorsed the two nominations, and the following motions were brought to the floor:

**Motion:** To nominate Clifford Wiens for Life Membership to the SAA

Moved by: W. Zelmer ► Seconded by: Joseph Pettick

**Motion:** To nominate David W. Edwards for Life Membership to the SAA

Moved by: P. Evans ► Seconded by: K. Scherle

The motions will be voted on by secret ballot.

## 10. NOMINATING COMMITTEE

Past-President P. Evans presented names of 3 members who agreed to let their names stand to run for SAA Council:

- Paul Blaser
- Robert Croft
- Jeff Howlett

Voting members in attendance may vote for two of the three candidates for Council.

## 11. ANNUAL REPORTS

President: P. Kelly

The President's report can be found on pages 12-14 of the 2009 SAA Annual Report.

Highlights of the past year include organizing the 2010 SAA-RAIC Festival held in Saskatoon, as well as an increased optimism for an open dialogue with the Provincial Government, and within the industry itself.

Practice: G. McKercher / J. Jurzyniec

The Practice Committee report can be found on pages 24-25 of the 2009 Annual Report.

The Practice committee wishes to thank and acknowledge all those who serve on the various practice sub-committees for their assiduous work. D.W. Edwards provided a brief update on the national incentive to recognize Broadly Experienced Foreign-Trained Architects (BEFA) and the pending grant from the Federal Government to develop the assessment program

Education: R. Squires / T. Rusick

The Education Committee report can be found on page 33 of the 2009 Annual Report.

The Education Committee would like to thank all those who serve the SAA on various Education committees.

The Education Committee would also like to congratulate the 4 Interns who completed their Internship in Architecture Program since the last AGM and have since gone on to become Registered Members of the Association.

Communication: K. Scherle / W. Zelmer

The Communication Committee report can be found on pages 43-44 of the 2009 SAA Annual Report.

The communications committee would like to congratulate the 2010 SAA bursary winners. All four are more than deserving recipients. With the advent of the new School of Architecture in Saskatchewan, the Communications committee along with Council will be calling on feedback from the membership to determine what direction the Bursary Program will take in the future, or if the membership would rather focus resources on the School of Architecture (e.g. entrance scholarships, top graduate, etc.) The communications Committee posed some questions to the membership which can be found in the Annual Report.

The Communications committee has also been busy working with Brown Communications to develop a 'refresh' of the Association's look (Logo, letterhead, etc) and marketing plan (website update, SAA 2011 centennial celebration).

Management: J. Unrau

The Management Report can be found on pages 17-19 of the Annual Report.

J. Unrau indicated that the SAA will be working more closely with government officials in the coming years, as well as putting its support behind the School of Architecture initiative.

Treasurer: R. Squires

The Treasurer's report can be found on pages 15-16 of the Annual Report.

The Audited Statements can be found appended at the end of the Annual Report.

The financial position of the SAA remains strong, due to ever-increasing registration revenues.

The proposed 2010 operating budget on page 16 was carefully prepared to reflect specific expenses and revenues. The SAA will also see one-time revenue sharing from hosting the 2010 RAIC Festival.

**Motion:** To accept the 2009 Audited Statement of the Saskatchewan Association of Architects

Moved by: P. Blaser ► Seconded by: W. de Lint ► Carried

**Motion:** To accept the 2010 operating budget of the Saskatchewan Association of Architects, as prepared.

Moved by: A. Downing ► Seconded by: M. Soulodre ► Carried

## **12. ACCEPTANCE OF REPORTS**

**Motion:** To accept the balance of the 2009 Annual Reports

Moved by: R. Picklyk ► Seconded by: P. Stewart ► Carried

## **13. BYLAW AMENDMENTS**

The Bylaw amendments approved by the membership at the 2009 AGM were not approved by the Minister. The wording will need to be amended, and voted on again by the membership. There may be a special meeting of the membership called to vote on the amended Bylaw wording. The Association will notify the membership of any special meeting.

There are no new Bylaw amendments presented in 2010.





#### **14. ELECTION OF COUNCIL MEMBERS AND LIFE MEMBERSHIP VOTE**

Call for Council Nominees from the floor

**Motion:** To cease nominations for the 2010 Council positions

Moved by: J. Jurzyniec ► Seconded by: D. Greer ► Carried

Appointment of Scrutineers

**Motion:** To appoint Eileen Hippe and Michael Ernst as Scrutineers

Moved by: J. Lee ► Seconded by: A. Tangedal ► Carried

Election Results

Life memberships were awarded to both Clifford Wiens and David W. Edwards.

The newly elected Council members were Bob Croft and Jeff Howlett.

**Motion:** To destroy the Council and Life Membership Ballots

Moved by: W. de Lint ► Seconded by: A. March ► Carried

#### **15. APPOINTMENT OF ACCOUNTANTS**

**Motion:** To appoint Hergott Duval Stack as accountants for the year ending December 31st, 2010

Moved by: W. Moore ► Seconded by: F. Moore ► Carried

#### **16. OTHER BUSINESS**

School of Architecture update

**Motion:** Whereas a provincial opportunity for architectural education is recognized as critical to the ongoing viability of the profession in Saskatchewan, the SAA enthusiastically endorses the proposed school of architecture at the University of Saskatchewan and strongly encourages accelerated implementation of the program.

Moved by: R. Picklyk ► Seconded by: J. South ► Carried

**Motion:** The membership of the SAA authorizes SAA council to allocate resources as deemed appropriate by Council to support the creation of a school of architecture at the University of Saskatchewan.

Moved by: D. Greer ► Seconded by: B. Croft

Discussion: Members wanted the motion to be more specific to support the committee initiative currently ongoing at the University.

**Motion (Amended):** The membership of the SAA authorizes SAA Council to allocate resources as deemed appropriate by Council to support the activities of the steering committee in the creation of a School of Architecture by the University of Saskatchewan.

Friendly amendment accepted by original Mover (D. Greer) and Seconder (B. Croft) ► Carried (2 opposed)

#### Update on RAIC 2010 Continuing Education

H. Klypak wished to thank all those who signed up to do presenter introductions at the RAIC Festival.

#### SASK Architecture Book

Member J. Lee published a book of Architecture in Saskatchewan. Copies will be available in the RAIC festival delegate bags. A formal book launch will occur later in the fall. Members will be notified of the launch once details are confirmed.

#### SIASST Architectural Technology Reunion

SIASST has a reunion planned for graduates of their Architectural Technology program October 15th-16th 2010. Members will be notified with details as they are received.

### **17. RECOGNITIONS**

#### Outgoing Councilors

Council wished to thank outgoing Councilors Ken Scherle and Phil Evans for their service to Council. Special thanks to Phil Evans for his service as Past-President.

#### RAIC 2010 Festival

Council recognized the years of planning by Don Greer and Ann March, the Co-Chairs of the RAIC 2010 Festival being held in Saskatoon. Thanks to them and their team of committee members for what promises to be an exciting event.

### **18. ADJOURNMENT**

**Motion:** To Adjourn the Annual General Meeting

Moved by: J. Youck

The meeting was adjourned at 3:51pm



# FINANCIAL STATEMENTS

**SASKATCHEWAN ASSOCIATION OF ARCHITECTS**

**FINANCIAL STATEMENTS**

(unaudited)

**DECEMBER 31, 2010**



Hergott Duval Stack<sup>LLP</sup>  
CHARTERED ACCOUNTANTS

Suite 1200, 410 - 22nd Street East Saskatoon, SK S7K 5T6  
Phone (306) 934-8000 Fax (306) 653-5859 [www.hergott.com](http://www.hergott.com)

### REVIEW ENGAGEMENT REPORT

To the Members of  
**Saskatchewan Association of Architects**

We have reviewed the statement of financial position of Saskatchewan Association of Architects as at December 31, 2010 and the statements of operations, changes in members' equity and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the Association.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian generally accepted accounting principles.

SASKATOON, SASKATCHEWAN

March 19, 2011

A handwritten signature in dark ink that reads 'Hergott Duval Stack LLP'.

Chartered Accountants

**SASKATCHEWAN ASSOCIATION OF ARCHITECTS****STATEMENT OF FINANCIAL POSITION**

(unaudited)

**DECEMBER 31, 2010**

	<u>2010</u>	<u>2009</u>
<b><u>ASSETS</u></b>		
<b>Current assets</b>		
Cash	\$ 79,686	\$ 140,126
Cash - restricted	-	6,546
Accounts receivable	37,535	8,266
Inventory	200	200
Investments	137,978	112,712
Prepaid expenses	1,160	1,160
GST receivable	213	-
	<u>256,772</u>	<u>269,010</u>
Capital assets (Note 3)	<u>4,163</u>	<u>4,668</u>
	<b><u>\$ 260,935</u></b>	<b><u>\$ 273,678</u></b>
<b><u>LIABILITIES</u></b>		
<b>Current liabilities</b>		
Accounts payable	\$ 2,152	\$ 3,180
Deferred revenue	87,666	111,836
GST payable	-	4,982
Deferred contributions related to Centenary fund	-	6,546
	<u>89,818</u>	<u>126,544</u>
<b><u>MEMBERS' EQUITY</u></b>		
Investment in capital assets	4,163	4,668
Unrestricted	<u>166,954</u>	<u>142,466</u>
	<u>171,117</u>	<u>147,134</u>
	<b><u>\$ 260,935</u></b>	<b><u>\$ 273,678</u></b>

Approved by the Council

\_\_\_\_\_  
President\_\_\_\_\_  
Secretary-Treasurer



**SASKATCHEWAN ASSOCIATION OF ARCHITECTS**

**STATEMENT OF OPERATIONS**

(unaudited)

**YEAR ENDED DECEMBER 31, 2010**

	<u>2010</u>	<u>2009</u>
<b>Revenues</b>		
Annual dues, Schedule 1	\$ 204,440	\$ 159,838
Annual firm fees	32,800	27,870
Bursary levies	41,550	-
Centenary book project	6,546	-
Investment and other income	8,210	11,135
New member registration	12,400	6,800
Penalties	-	1,000
Prairie design awards	10,900	-
RAIC conference 2010	4,719	2,530
Student registration	75	200
Temporary licences	4,900	1,000
	<u>326,540</u>	<u>210,373</u>
<b>Expenditures</b>		
Advertising and promotion	6,371	5,401
Amortization	2,072	4,990
Annual general meeting	7,784	890
Bank charges	5,157	3,238
Certificates and seals	1,451	1,015
Committees	26,542	2,962
Continuing education	2,760	2,600
Council travel	1,532	-
Memberships	3,419	-
National levies	22,754	14,227
Office	12,919	15,272
Professional fees	13,388	4,873
Rent (net)	22,950	19,464
Salaries and employee benefits	119,660	83,522
Scholarships and awards	52,918	31,270
Strategic plan projects	-	13,400
Utilities (net)	880	766
	<u>302,557</u>	<u>203,890</u>
<b>Income before the undernoted item</b>	23,983	6,483
Loss on disposal of capital assets	-	(570)
	<u>23,983</u>	<u>5,913</u>
<b>Excess of revenues over expenditures</b>	<b>\$ 23,983</b>	<b>\$ 5,913</b>

**SASKATCHEWAN ASSOCIATION OF ARCHITECTS****STATEMENT OF CHANGES IN MEMBERS' EQUITY**

(unaudited)

**YEAR ENDED DECEMBER 31, 2010**

	Balance, beginning of <u>year</u>	Excess of revenues over <u>expenditures</u>	Purchase of capital assets	<u>Amortization</u>	Balance, end <u>of year</u>
Invested in capital assets	\$ 4,668	\$ -	\$ 1,567	\$ (2,072)	\$ 4,163
Unrestricted	<u>142,466</u>	<u>23,983</u>	<u>(1,567)</u>	<u>2,072</u>	<u>166,954</u>
	<b><u>\$ 147,134</u></b>	<b><u>\$ 23,983</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 171,117</u></b>





**SASKATCHEWAN ASSOCIATION OF ARCHITECTS**

**STATEMENT OF CASH FLOWS**

(unaudited)

**YEAR ENDED DECEMBER 31, 2010**

	<u>2010</u>	<u>2009</u>
<b>Cash flows from operating activities</b>		
Excess of revenues over expenditures	\$ 23,983	\$ 5,913
Items not affecting cash		
Amortization	2,072	4,990
Loss on disposal of capital assets	-	570
Net change in non-cash working capital items:		
Cash - restricted	6,546	-
Accounts receivable	(29,269)	(1,361)
Inventory	-	200
Prepaid expenses	-	(373)
GST receivable	(213)	-
Accounts payable	(1,028)	2,329
Deferred revenue	(24,170)	111,836
GST payable	(4,982)	(999)
Deferred contributions related to Centenary fund	(6,546)	-
	<u>(33,607)</u>	<u>123,105</u>
<b>Cash flows from investing activities</b>		
Purchase of capital assets	(1,567)	(1,716)
Purchase of investments	(155,000)	(130,000)
Proceeds from sale of investments	<u>129,734</u>	<u>106,919</u>
	<u>(26,833)</u>	<u>(24,797)</u>
<b>Net (decrease) increase in cash during the year</b>	(60,440)	98,308
<b>Cash, beginning of year</b>	<u>140,126</u>	<u>41,818</u>
<b>Cash, end of year</b>	<b><u>\$ 79,686</u></b>	<b><u>\$ 140,126</u></b>
<b>Supplemental disclosure of cash flow information</b>		
Interest paid	\$ -	\$ 254

**SASKATCHEWAN ASSOCIATION OF ARCHITECTS****NOTES TO THE FINANCIAL STATEMENTS**

(unaudited)

**DECEMBER 31, 2010****1. Nature of organization**

The mandate of the Saskatchewan Association of Architects (the "Association") is to ensure the protection of the public interest and to regulate and advance the profession of architecture in the province of Saskatchewan. The Association is exempt from income taxes under section 149 of the Income Tax Act.

**2. Significant accounting policies**

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. The significant policies are detailed as follows:

**Investments**

The Association follows the cost method of accounting for its investments, written down for any impairment in value that is considered other than temporary.

**Capital assets**

Capital assets are recorded at cost. The Association provides for amortization using the declining balance method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Equipment	20% - 45%
-----------	-----------

**Capital disclosures**

In accordance with CICA Handbook section 1535 "Capital Disclosures", for non-publicly accountable enterprises, the Association is required to disclose: i) externally-imposed restrictions on capital; ii) whether the restrictions were complied with; and, iii) the consequences if they are not complied with. The Association has no externally-imposed restrictions on capital.

**Deferred revenue**

Deferred revenue consists of 2011 annual dues that were received in 2010.

**Revenue recognition**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable when the amount to be received can be reasonably estimated and collection is reasonably assured.



**SASKATCHEWAN ASSOCIATION OF ARCHITECTS**

**NOTES TO THE FINANCIAL STATEMENTS**

(unaudited)

**DECEMBER 31, 2010**

**3. Capital assets**

	2010		2009	
	Cost	Accumulated amortization	Net book value	Net book value
Equipment	<b><u>\$ 31,078</u></b>	<b><u>\$ 26,915</u></b>	<b><u>\$ 4,163</u></b>	<b><u>\$ 4,668</u></b>

**4. Financial instruments**

**Fair value**

The Association's financial instruments include cash, accounts receivable, investments and accounts payable. The carrying value of these instruments approximates their fair value due to their short-term maturities.

**Interest rate risk**

The Association is exposed to interest rate risk on its investments, as the cash flows received on the investments will fluctuate as a result of changes in market rates. As well, a change in market interest rates will have a direct effect on the fair value of some investments.

**5. Comparative figures**

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

## Schedule 1

SASKATCHEWAN ASSOCIATION OF ARCHITECTSSCHEDULE OF ANNUAL DUES

(unaudited)

YEAR ENDED DECEMBER 31, 2010

	<u>2010</u>	<u>2009</u>
Regular members	\$ 201,750	\$ 157,098
Student memberships	1,500	1,600
Non-practicing	450	400
Leave of absence	400	400
Associate members	<u>340</u>	<u>340</u>
	<b><u>\$ 204,440</u></b>	<b><u>\$ 159,838</u></b>

2010







## BYLAW AMENDMENTS

**2011 Professional Fees**

PRACTICE BULLETIN

2011-1

PROFESSIONAL FEES

Hourly Rates

March 15, 2011

In accordance with bylaw 21.01, members are notified of the annual adjustment to be applied to fees billed by hourly charges. Table 'A' attached specifies these.

These have been indexed to the Government of Saskatchewan, Bureau of Statistics Ministry of Finance. Consumer Price Index change (January 2011/January 2010) is 2.2%.

As there is no specific direction in Bylaw 21, the adjustment is effective immediately.

BYLAW No. 21 —  
CALCULATION OF FEES BY TIME AND EXPENSES

21.01 As an alternative to the percentage of the cost of the work, the fees to be charged shall be based on the time and expenses expended, according to the records of the architect. It is recommended that the charges shall be at a rate of not less than \$152 per hour, plus approximately 5% per full year of the architect's post-registration experience, to a maximum of \$229, with the hourly rate to be indexed to the consumer price index for the personal service of the architect plus disbursements and salaried costs at 3.0 times the payroll. "Payroll" shall include the salary of the architect's personnel engaged on the project, plus the architect's cost of mandatory and customary contributions and benefits related thereto, which include all contributions made with respect to Workers' Compensation, Employment Insurance, Canada Pension and all other statutory benefits and shall include sick leave, holidays, vacations, pensions and the like. "Disbursements" shall include the design and general review of all engineering services including structural, mechanical, electrical and the like. Where an architect is consulted with regard to matters of which he/she has special knowledge and experience the recommended rate for such consultation is 1.25 times the calculated fee rate.

Janelle S. Unrau  
Executive Director  
Saskatchewan Association of Architects



Practice Bulletins are issued by the Council of the Saskatchewan Association of Architects as a practice resource or as general interpretations of the requirements in the Architects Act, and the Bylaws. Bulletins should be read in conjunction with the Act and Bylaws, and in no way supersede these documents. Bulletins are not intended to be and are not legal advice to the Members of the Association. Members should consult their own legal, income tax or financial advisors as to the application of the Architects Act and Bylaws in specific circumstances.

Table 'A' – Hourly Fees

Years Experience	Recommended Fee
1	\$ 152
2	\$ 159
3	\$ 167
4	\$ 175
5	\$ 184
6	\$ 192
7	\$ 201
8	\$ 211
9	\$ 220
10	\$ 229

**Correction of a Bylaw Error**

Existing	Amendment	As identified by Ministry of Justice
8.03 Pursuant to Section 12.2 of the Act, the Executive Director shall attend council meetings, and implement the instructions of council.	Pursuant to subsection 12(2) of the Act, the Executive Director shall attend council meetings, and implement the instructions of council.	The Architects Act, 1996 does not contain a section 12.2.

**Bylaw No. 31 – Membership Fee increase for 2012**

Existing	Amendment
31.01 The application fee for registration for membership \$200.00	The application fee for registration for membership <del>\$200.00</del> \$250.00.
31.02 The application fee for registration for an Intern Architect membership \$25.00.	The application fee for registration for an Intern Architect membership <del>\$25.00</del> \$50.00.
31.03 The application fee for registration for associate membership \$25.00	The application fee for registration for associate membership <del>\$25.00</del> \$50.00.
31.04 The additional sum for reinstatement of a person to the register under section 37 of the Act \$200.00	The additional sum for reinstatement of a person to the register under section 37 of the Act <del>\$200.00</del> \$300.00.
31.06.1 a member who is an individual \$750.00	a member who is an individual <del>\$750.00</del> \$800.00
31.06.2 a license issued under section 20 of the Act for each project per year \$1000.00	a license issued under section 20 of the Act for each project per year <del>\$1000.00</del> \$1200.00
31.06.6 an intern architect member \$50.00	an intern architect member <del>\$50.00</del> \$100.00
31.06.8 an associate member \$85.00	an associate member <del>\$85.00</del> \$150.00
31.07 The annual fee for certificate of license of a firm \$200.00	The annual fee for certificate of license of a firm <del>\$200.00</del> \$ 300.00
31.08 The fee for a certificate of status \$25.00	The fee for a certificate of status <del>\$25.00</del> \$50.00

**Bylaw Amendments originally presented to Membership at 2009 AGM  
Revisions and recommendations from SAA Counsel, Gary Bainbridge Aug. 2010**

**COMPULSORY INSURANCE**

<b>Existing</b>	<b>Amendment</b>	<b>Bainbridge Proposed Revision</b>
<p>15.06 (new)</p>	<p>Compulsory Insurance Pursuant to section 15(2)(p) of the Act, each holder of a Licence to Practice shall maintain professional liability insurance in the minimum amount of \$250,000;  <b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>15.06 Each holder of a Licence to Practice shall at all times carry liability insurance on terms, including as to limits of coverage, as set forth in these bylaws or as prescribed by council.</p>
<p>26.10 <b>(new/optional based on 15.06 above)</b></p>		<p>26.10 Each holder of a Licence to Practice shall at all times carry liability insurance on terms, including as to limits of coverage, as set forth in these bylaws or as prescribed by council.</p> <p>The supporting council policy, based on the information provided to us, would read:</p> <p>Every holder of a Licence to Practice shall provide the Council with confirmation of insurance coverage as follows:</p> <ul style="list-style-type: none"> <li>a) insures the member against liability claims relating to the performance, or alleged performance, of professional services;</li> <li>b) is in the minimum amount of \$250,000, inclusive of any one occurrence; and</li> <li>c) is provided by insurer(s) registered and licensed to provide such insurance in the Province of Saskatchewan.</li> </ul>

## **Gary Bainbridge Comments** **Proposed bylaw 15.06 (Compulsory insurance - new)**

The first observation regarding this proposed amendment is that it makes specific mention of the *Act* from which the council draws legislative authority, a measure which is both unnecessary and potentially cumbersome. The entirety of the Bylaws of the SAA are, by their very nature, pursuant to the *Act* and *Regulations*, which makes the specific mention of the source of authority in this case stand out. Removal of the specific reference to the *Act* would further spare the council the future need to revise the Bylaw in the event the *Act* is amended.

We further note that the amendment is presently proposed to be included in the section of the Bylaws entitled “Code of Ethics”, which we feel may not be entirely appropriate. As noted in the *Comments* document, there will likely be ongoing discussion as to the amount, type, etc. of liability insurance, which means it will be subject to continuing administrative considerations. This type of bylaw is rarely included within a “Code of Ethics” bylaw, and is more likely to be found within a section dealing with conditions of membership [licensure].

Should the Council choose to leave the proposed bylaw within the Code of Ethics, it would need to be a broader statement of commitment, rather than a specific administrative direction, in which case the wording would more appropriately read:

15.06 Each holder of a Licence to Practice shall at all times carry liability insurance on terms, including as to limits of coverage, as set forth in these bylaws or as prescribed by council.

This would leave deliberations as to coverage limit to the discretion of Council, while ensuring that the Code of Ethics would not have to be amended each time there is a change. This would also provide Council with the discretion and flexibility to establish graduated insurance limits, as was proposed during Council deliberations, without having to amend the Code of Ethics.

As mentioned, we are not convinced this amendment is appropriately placed in the Code of Ethics section. For example: the College of Physicians and Surgeons Bylaws include a separate heading “Professional Liability Coverage”, as well as making reference to proof of insurance as a requirement of license renewal at s. 3.1; the Saskatchewan College of Pharmacists Bylaws address the issue under s. 13 “Licences” as sub-section 13(4); and the Chiropractors Association of Saskatchewan Bylaws refer to insurance requirements in a number of sections, including s. 4 (Regular Membership), s. 7 (Student Membership), s. 8 (Limited Membership), and s. 15, which is specifically entitled “Malpractice Insurance”. Only the College of Pharmacists’ Bylaws are specific as to amount, deductible, etc.

### **Recommendation**

We feel it would be more appropriate to include this new bylaw under Bylaw No. 26 - *Membership, Registration, and License Fees*, given that the carriage of insurance is a condition of licensure. The bylaw should be worded in such a way as to allow the details to be set by council policy, in which case the following wording would be appropriate:

26.10 Each holder of a Licence to Practice shall at all times carry liability insurance on terms, including as to limits of coverage, as set forth in these bylaws or as prescribed by council.

The supporting council policy, based on the information provided to us, would read:

- Every holder of a Licence to Practice shall provide the Council with confirmation of insurance coverage as follows:
- a) insures the member against liability claims relating to the performance, or alleged performance, of professional services;
  - b) is in the minimum amount of \$250,000, inclusive of any one occurrence; and
  - c) is provided by insurer(s) registered and licensed to provide such insurance in the Province of Saskatchewan.

## LEAVE OF ABSENCE

### **Gary Bainbridge Comments Proposed bylaw 9.05 (Leave of absence)**

The concerns identified in regard to this amendment relate largely to Table 1.1, rather than the wording of the Bylaw itself. As noted, some of the confusion could be eased by adding the words "Up to ..." at the beginning of each period of "Duration" within Table 1.1.

It may be worthwhile to tighten up the language which follows Table 1.1 to remove some of the confusion raised as to fees and continuing education. Because we are uncertain whether the intent is to suspend, or waive entirely, the continuing education requirements of members on leave, we have worded our recommendation to reflect that the requirements are suspended.

Existing	Amendment	Bainbridge Proposed Revision
<p>9.05 A member may in writing request the council to grant a leave of absence of one year but which leave may be extended for a period of a further one year only, all at the discretion of the council. The council may, with respect to such application, impose such conditions as the council feels are warranted including the assessment of a fee. A member on leave of absence shall not practice architecture in the province of Saskatchewan, and such member shall not be entitled while on the said leave of absence to exercise the rights of a member. It is incumbent on the member on leave of absence to make application for an extension of leave and upon failing to do so the council may have the person's name removed from the register.</p>	<p>A member may in writing request the council to grant a leave of absence according to the leave types outlined in Table 1.1. It is incumbent on the member on leave to make application for an extension of leave and upon failing to do so the council may have the person's name removed from the register. (See Table 1.1 below)</p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>A member may in writing request the council to grant a leave of absence according to the leave types outlined in Table 1.1. It is the responsibility of the member on leave to make timely application for any extension of the leave period. <del>and upon failing</del> Failure to do so <del>the council may have</del> may result in the member's name removed from the register. (See Table 1.1 below)</p>

Table 1.1 – Leave Types and Conditions

Leave Type	Duration	Practice & Membership Rights
Maternity/Parental	Up to 1 year extendable to a maximum of 2 years with full membership to resume in year 3. Cycle can be repeated.	Full membership rights, no practice rights
Financial Hardship	Up to 1 year extendable to a maximum of 2 years out of 10.	Full membership rights, no practice rights
Family/Compassionate	Up to 1 year extendable to a maximum of 2 years out of 10.	Full membership rights, no practice rights
Medical Disability	Up to 1 year extendable to a maximum of 2 years out of 10.	Full membership rights, no practice rights
Education/ Research	Up to 1 year extendable to a maximum of 2 years out of 10.	Full membership rights, no practice rights
Leave of Absence	Up to 1 year extendable to a maximum of 2 years out of 10.	No membership or practice rights

Application may be made for any combination of the leave types to a combined maximum of two (2) years out of 10, with the exception of the Maternity/Parental leave. ~~Extension of a leave must be continuous with the first year of the leave. Membership fees for members on leave will be reduced as the council feels are warranted. Leave extensions will only be considered if they are continuous with the previous leave period.~~  
Applications for Maternity/Parental leave are not subject to these limitations.

Membership fees for members on leave may be reduced at the discretion of council.

Continuing Education requirements on approved leave of absence will be reduced according to Bylaw No. 32 – Continuing Education. suspended while that member is on leave.

## LIFE MEMBERSHIP

Existing	Amendment	Bainbridge Proposed Revision
<p>9.04                      The council may nominate a member as a life member where such person has contributed to the advancement of the profession. The nomination shall be approved by a four-fifths (4/5) majority of persons entitled to vote in attendance at a general meeting. A life member shall enjoy all the rights and privileges of a member. In the event of the life member no longer residing within the province of Saskatchewan, he or she shall remain a life member but without the rights of a member.</p>	<p>The council may nominate a member as a life member where such person has contributed significantly to the advancement of the profession. The nomination shall be approved by a four-fifths (4/5) majority of persons entitled to vote in attendance at a general meeting. A life member shall enjoy all the rights and privileges of a member. In the event of the life member no longer residing within the province of Saskatchewan, he or she shall remain a life member but without the rights of a member.</p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>OK.</p>

## HOUSEKEEPING ITEMS

Existing	Amendment	Bainbridge Proposed Revision
<p>9.01.4</p> <p>4 individuals who are licensed to practice architecture under section 20 of the Act</p>	<p>individuals who are licensed to practice architecture under section <u>19</u> or <u>20</u> of the Act;</p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>OK.</p>
<p>10.01.1</p> <p>1 Student members are those individuals enrolled in programmes certified by the Canadian Architectural Certification Board as leading to eligibility for certification.</p>	<p>Student members are those individuals enrolled in programmes certified by the Canadian Architectural Certification Board as leading to eligibility for certification or <u>graduates of such programs not yet enrolled as Intern Architects.</u></p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>OK.</p>
<p>10.02</p> <p>Graduate student members and syllabus of studies members are entitled:</p>	<p><u>Graduate Student</u> members and syllabus of studies <u>student</u> members are entitled:</p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>OK.</p>
<p>10.04.1</p> <p>1 For those individuals admitted into the syllabus of studies programme, the requirements and the syllabus to be studied are those prepared by the Royal Architectural Institute of Canada, as may be amended from time to time.</p>	<p>For those individuals admitted into the syllabus of studies programme, the requirements and the syllabus to be studied are those prepared by the Royal Architectural Institute of Canada <u>or its assignees,</u> as may be amended from time to time.</p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>OK.</p>
<p>10.06</p> <p>Unless otherwise provided by agreement between the Architectural Associations of Canada, examinations shall be under the control and direction of the National Council of Architectural Registration Boards.</p>	<p>Unless otherwise provided by agreement between the Architectural Associations of Canada, examinations shall be under the control and direction of the National Council of Architectural Registration Boards (NCARB) <u>or the ExAC (Canadian Exam) Committee, cexac.ca</u></p> <p><b><i>Amendment passed at 2009 AGM.</i></b></p>	<p>Unless otherwise provided by agreement between the Architectural Associations of Canada and the Saskatchewan Association of Architects, examinations shall be under the <u>control-and</u> direction of the National Council of Architectural Registration Boards (NCARB) or the Examination of Architects in Canada ExAC (<u>Canadian Exam</u>) Committee. <u>cexac.ca</u></p>

**Gary Bainbridge Comments**  
**Proposed bylaw 10.06 (Student Membership)**

We believe that the intent of this amendment is to reflect the development of a second examination alternative for Intern Architects, the Examination for Architects in Canada (ExAC). The ExAC is the result of a cooperative initiative involving all architectural professional regulatory bodies in Canada except the Architectural Institute of British Columbia. The project to jointly develop a new Canadian licensing/registration examination for the architectural profession was launched in 2007 and is relatively new. The Government of Ontario website Career Map: Architect advises that the applicant may choose which of the two exams to write.

**Recommendation**

Our only concern specific to the language of this amendment is that it continues to provide that “examinations shall be under the control” of the two examining bodies. We would advise that “control” of those matters within the bylaws should remain with council, even if the matter referred to is a service provided by an external organization.

Existing	Amendment	Bainbridge Proposed Revision
<p>11.02  Associated Member:  An associated member shall be such person who:  .1 holds a degree in architecture or its equivalent from an educational institute as approved by council; or  .2 is a registered architect in good standing within a recognized architectural association.  An associated member is entitled:  .1 to attend annual general meetings and special general meetings, unless the meeting votes to exclude those persons who are not members, but is not entitled to vote at them;  .2 to receive the newsletters published by the Association; and  .3 to receive such information as the council may direct from time to time.</p>	<p>Associated Member  An associated member shall be such person who:  .1 holds a degree in architecture or its equivalent from an educational institute as approved by council; or  .2 is a registered architect in good standing within a recognized architectural association.  An associated member is entitled:  .1 to attend annual general meetings and special general meetings, unless the meeting votes to exclude those persons who are not members, but is not entitled to vote at them;  .2 to receive the newsletters published by the Association; and  .3 to receive such information as the council may direct from time to time.    <b>Note: Amendment passed at 2009 AGM.</b></p>	<p>OK.</p>



Existing	Amendment	Bainbridge Proposed Revision
<p>12.01.04            .4 the provisions of all incorporating documents (whether Memorandum of Association, Articles of Association, Letters Patent or Articles of Incorporation) and bylaws of the corporation and any alterations or amendments thereto are filed with and approved by council</p>	<p>the provisions of all incorporating documents (whether Memorandum of Association, Articles of Association, Letters Patent or Articles of Incorporation) and bylaws of the corporation and any alterations or amendments thereto are filed with the <u>Association</u> and approved by council;  <b>Amendment passed at 2009 AGM.</b></p>	<p>OK.</p>
<p>12.01.7 (delete)</p>	<p>.7 a member shall not enter into any agreement transferring voting rights in the member's shares in the corporation to a person who is not a member.  <b>Amendment passed at 2009 AGM.</b></p>	<p>Gary recommends to keep rather than delete.</p>
<p>12.02            The corporation shall file with council any and all proposed alterations or amendments to its incorporating documents or bylaws or to its corporate structure, including any unanimous shareholder agreement pertaining thereto, and shall obtain the approval of council thereto before effecting any such change.</p>	<p>The corporation shall file with <del>council</del> the <u>Association</u> any and all proposed alterations or amendments to its incorporating documents or bylaws or to its corporate structure, including any unanimous shareholder agreement pertaining thereto, and shall obtain the approval of council thereto before effecting any such change.  <b>Amendment passed at 2009 AGM.</b></p>	<p>OK.</p>
<p>12.03            The corporation shall at all times be maintained in good standing with the Director of Corporations and shall, once every year, file with the council a certified copy of the annual return required to be filed with the Director of Corporations.</p>	<p>The corporation shall at all times be maintained in good standing with the Director of Corporations and shall, once every year, file with the <del>council</del> <u>Association</u> a certified copy of the annual return required to be filed with the Director of Corporations, <u>Federal or Provincial</u> as <u>appropriate</u>.  <b>Amendment passed at 2009 AGM.</b></p>	<p>OK.</p>

**Gary Bainbridge**  
**Proposed bylaw 32.03 (Continuing education)**

Leaves of absence are already defined within amended bylaw 9.05; and it seems unnecessary to enumerate them again in this subsection.

**Recommendation**

We recommend the following language, which would reflect the intent of the amendment as we understand it:

<b>Existing</b>	<b>Amendment</b>
32.03.3 .1 life member,	.1 non-practicing life member,
.3 graduate student member	.3 graduate student member;
.7 honorary member.	honorary member; and
.8 (new)	a member on leave of absence identified in Bylaw 9.05.





THE SASKATCHEWAN  
ASSOCIATION OF ARCHITECTS

200 - 642 Broadway Avenue  
Saskatoon, SK S7N1A9  
execdir@saskarchitects.com  
Phone: 306-242-0733  
Fax: 306-664-2598

